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 GOVERNMENT OF ASSAM
 GENERAL ADMINISTRATION DEPARTMENT
 DISPUR:.....GUWAHATI-6
 Block-A, 2nd Floor, Janata Bhawan, gadassam2011@gmail.com, gad.assam@gov.in, gad.assam.gov.in

No. GAG(B) 122/2020/1A 25

Dated Dispur the 14th April, 2020**Office Order**

In continuation of this departments Office Order No.GAG(B) 122/2020/13 dated 7th April,2020 and in the interest of public service the following Officers and staff of GAD are hereby directed to attend office on roster basis to dispose urgent matter in view of the present crisis situation which arises due to the spread of Noval Corona Virus (COVID-19) in the country.

Sl. No.	Name of incumbents	Address	Phone No	Date
1.	Shri D.P.Mishra, ACS, Addl.Secy.	Silpukhuri	94351-42537	15-4-2020
	Shri Ajit Nath, Supdt.	Maligaon	94766-13060	
	Shri K.K. Talukdar, Sr.A.A.	Hengerabari	98640-72435	
	Shri S. Changsan, Sr.A.A	Jawaharnagar	99542-69772	
	Shri Dipak Das, Gr-IV	Dispur	98641-84291	
	Shri Prabin Basumatary, Driver	Dispur	88760-18566	
	Shri Ramen Das, Driver	Silpukhuri	78960-46897	
2.	Shri B.Lekharu,ACS, Joint Secy.	Sarumataria	94351-59159	16-4-2020
	Shri Manasjoyti Sarma, Sr.A.A	Ganeshpara	98540-51114	
	Shri Rahul Kashyap, Jr.A.A	Rukminigaon	97065-00870	
	Shri Mohan Boruah, Sr.A.A	Kahilipara	99578-07798	
	Shri Dipak Deka, Gr.IV	Dispur	99541-12537	
	Shri Ambar Gurung, Driver	Dispur	91012-50884	
	Shri Khanin Barman, Driver	Dispur	98542-63327	
3.	Shri Bimal Deka, ACS, Dy.Secy.	Bhetapara	94351-52250	17-4-2020
	Smti Amrita Barua, Sr.A.A.	Survey	94766-83853	
	Smti. Barnali Gogoi, Sr.A.A	Bhetapava	98540-51672	
	Shri Dhrubajyoti Patowary, Jr.A.A.	Bamunirnaidam	88767-73769	
	Shri Khirod Sharma, Jr.A.A	Beltola tinali	96787-33698	
	Shri Niren Deka, Gr-IV	Basistha	69005-32717	
	Shri W. Rabha, Driver	Rukmininagar	99549-64004	
	Shri Rajdhar Pathak, Driver	Basistha	91011-06870	
4.	Shri Dipen Saikia, Dy. Secy.	Beharbari	87539-41106	18-4-2020
	Shri. A.Bhattacharya, Supdt.	Lalganesh	91018-45132	
	Shri Dipjyoti Nath, Sr.A.A	Sewalipath	70028-25976	
	Shri. Pinku Sharma, Jr.A.A	Saokuchi	95312-25924	
	Shri Biren Boro, Gr. IV	Kahilipara	95775-76170	
	Shri Nripen Rabha, Driver	Santipur	99541-39909	
	Shri Prabin Basumatary, Driver	Dispur	88760-18566	

Sl. No.	Name of incumbents	Address	Phone No	Date
5.	Shri N. Pathak, ACS, Dy.Secy	Debdarupath	99540-79937	19-4-2020
	Shri K.K. Talukdar, Sr.A.A.	Hengerabari	98640-72435	
	Shri. Abhijit Kakoti, C.O	Maligaon	96138-02004	
	Shri Pankaj Sharma, D.E.O	Jawaharnagar	98640-77086	
	Shri Ramen Das, Driver	Silpukhuri	78960-46897	
	Shri Ambar Gurung, Driver	Dispur	91012-50884	
6.	Shri B.Lekharu,ACS, Joint Secy.	Sarumataria	94351-59159	20-4-2020
	Smti. Hemlata Taro, Sr.A.A.	Beltola	98540-03335	
	Shri. Debraj Purkayastha, Jr.A.A	Basistha	99579-06378	
	Smti. Niru Bora, Jr.A.A	Dispur	91012-56469	
	Shri Dipjyoti Sharma, Monitor	Panjabari	98640-87002	
	Shri Niren Deka, Gr-IV	Basistha	69005-32717	
	Shri Khanin Barman, Driver	Dispur	98542-63327	
	Shri Rajdhar Pathak, Driver	Basistha	91011-06870	
7.	Shri N. Pathak, ACS, Dy.Secy	Debdarupath	99540-79937	21-4-2020
	Shri. Ranjan Barua, Under Secy.	Natboma	84867-68900	
	Smti. Pratima Dey Purkayastha, Supdt	Ulubari	98640-84971	
	Smti. Ritamoni Borkakati, Sr.A.A	Sixmile	84719-22851	
	Shri. Amitabh Goswami, Sr.A.A.	Ulubari	97060-28711	
	Smti. Bobby Sonar, Gr-IV	Dispur	91014-98394	
	Shri Nripen Rabha, Driver	Santipur	99541-39909	
	Shri W. Rabha, Driver	Rukmininagar	99549-64004	

The following Officers and staff are directed to attend office to assist the stranded citizens of the State of Assam and to liaise with the respective Houses/ Bhawans.

Sl. No.	Name of incumbents	Address	Phone No	Date
1	Smti Miranda Das, ACS, Dy.Secy.	Khanapara	94350-65078	14-04-2020 to 21-04-2020
2	Smti Anindita Kashyap, Protocol Officer	Hatigaon	99577-25755	
3	Shri Oswin Nampui, Protocol Officer	Jawarnagar	95310-65005	
4	Shri Priyankhu Sarma, Protocol Officer	Zoo road Tiniali	94014-99653	
5.	Shri W. Rabha, Driver	Rukmininagar	99549-64004	
6	Shri Tafique Ali, Driver	Sarumataria	91013-25334	

Shri Dhiren Sarma, Night Chowkidar, GAD is directed to attend office and clean the VIP Pool vehicles as and when required.

The incumbents are directed to follow the aforesaid work scheduled strictly and shall keep their mobile phone switch on mode 24 X 7. All Officers & Staffs on their off day shall remain present in the headquarter.

All staff of the department who are out of station are hereby directed to immediately report back to the Head Quarter and shall attend office as when called for.

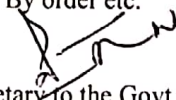
The orders come into force with immediate effect

Sd/-
Secretary to the Govt. of Assam
General Administration Department

Copy to:-

1. The Commissioner of Police, Guwahati city, Assam for kind information and necessary action.
2. The Deputy Commissioner, Kamrup (Metro) for information.
3. S.O to Chief Secretary, Assam.
4. P.P.S to Hon'ble Chief Minister, Assam for information.
5. The Deputy Commissioner of Police, East / West / Central Division, Guwahati city with request kindly to allow the Govt. incumbents to attend office alongwith Govt. vehicles / two wheeler if any on the day of the duty.
6. All Officer concerned of General Administration Department.
7. The ADCP (Security), Dispur Capital Complex for information and necessary action.
8. The Officer in charge , Dispur Police Station , Assam for kind information and necessary action.
9. P.S to Commissioner & Secretary to the Govt. of Assam, General Administration Department for kind appraisal of Commissioner & Secretary.
10. All concerned staff of General Administration Department

By order etc.


Deputy Secretary to the Govt. of Assam
General Administration Department