


GOVERNMENT OF ASSAM
OFFICE OF THE TRADE ADVISER & DIRECTOR OF MOVEMENTS,
ASSAM HOUSE, KOLKATA-71
PHONE: 033-22298330/31 EMAIL: tadmassam@gmail.com

NO. TAE/8/2021/8

DATED 11TH October, 2021

**NOTIFICATION FOR AMENDMENT OF BID DOCUMENT FOR
“ENGAGEMENT OF MANPOWER ON OUTSOURCING BASIS”,
ISSUED VIDE NOTICE NO. TAE/8/2021/5, DATED 8TH OCTOBER, 2021.**

- 1) Whereas all other Clauses of the Bid Document for “Engagement of Manpower on Outsourcing Basis” shall remain same, Clause **B REQUIREMENTS** is hereby amended and the Amended copy of the said Clause is attached with the **Original Bid Document at ANNEXURE III.**
- 2) Accordingly Amended copy of **ANNEXURE II** (Tender Form B – Financial Bid) is attached with the **Original Bid Document ANNEXURE IV.**
- 3) Revised dated for the Tendering process are as follows:
 - Pre-bid Conference : 11.30AM of 22nd November, 2021
 - Last date of submission of Bids : Up to 11.00AM of 25th November, 2021.
 - Opening of Technical Bids : At 3.00PM of 25th November, 2021.
 - Opening of Financial Bids : At 3.00PM of 3rd December, 2021.
- 4) This is for general information that not a single Bid Document has been received till date.


Trade Adviser & Director of Movements /Joint
Resident Commissioner, Government of Assam
Assam House, 8-Russel Street, Kolkata

**TRADE ADVISER & DIRECTOR
OF MOVEMENTS, GOVT. OF
ASSAM, KOLKATA**



ANNEXURE III

CLAUSE B REQUIREMENTS AS AMENDEED

VIDE NOTICE NO. TAE/8/2021/8, DATED 11TH October, 2021

Sl No.	Nature Of Service	Number of Manpower resource required	Gender
1	Receptionist	2 (Two)	Male / Female
2	Telephone Operator	NIL	---
3	House Keeping	NIL	---
4	Lift Man	2 (Two)	Male / Female
5	Room Bearer	2 (Two)	Male
6	Chowkidar	NIL	---
7	Cleaner	6 (Six)	Male

10
TRADE ADVISER & DIRECTOR OF MOVEMENTS, GOVT. OF ASSAM, KOLHATA



AMENDED ANNEXURE IV

AMENDED TENDER FORM (B)

"FINANCIAL BID FOR PROVIDING HUMAN RESOURCES ON OUTSOURCING BASIS"

I, offer to provide manpower on outsourcing basis who will work as Maintenance and House Keeping staff at Assam Bhawan, Sector-III, Salt Lake, Kolkata, as per the Terms and Condition laid down in this Tender documents. The proposed rate per resource person (as skilled labour) will be: -

Sl. No.	Particular and Category	No. of Manpower resource required	Minimum Wages / Amount	Amount in Words
1	Receptionist	2 (Two)		
2	Telephone Operator	NIL		
3	House Keeping	NIL		
4	Lift Man	2 (Two)		
5	Room Bearer	2 (Two)		
6	Chowkidar	NIL		
7	Cleaner	6 (Six)		
8	ESI			
9	PF			
10	Goods & Service Tax (GST)			
11	Service / Administrative Charges, if any			
12	Total			

Note :

- ✓ As per our requirement, all resource persons will come under skilled category of labour.
- ✓ I further understand that the Trade Adviser & Director of Movements, Kolkata, has the right to accept or reject my offer without assigning my reason thereof and I shall abide by that decision.

Date :

1) Signature :

2) Name :

3) Designation in the company:

4) Address :


TRADE ADVISER & DIRECTOR OF MOVEMENTS, GOVT. OF ASSAM, KOLKATA

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