



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No.S(E)208/2019/41

Dated Dispur, the 5th August, 2020.

OFFICE ORDER

In the interest of Public Service, the following staff of Janata Bhawan are hereby allotted roster duties on all working days in the respective Blocks mentioned against their names for Temperature Screening of staff/Officers of Janata Bhawan as per arrangement mentioned below as additional duties to their works in their respective Departments until further order. The Thermal Scanners and Sanitizers will be provided by Nazir, Janata Bhawan.

Block	Days	Shift I - 9.30 A.M. - 1.30 P.M.	Shift II - 1.30 P.M. - 5.00 P.M.
A	Monday	Shri Arup Talukdar, Jr.A.A., S.A. (Vehicle Cell) Deptt.	Shri Bibhu Ranjan Chakraborty, CO, Gana Sewa Bhawan
	Tuesday	Shri Basanta Dowania, Jr.A.A., P&PG Deptt.	Shri Jyoti Prasad Sarma, CO, AR & T Deptt.
	Wednesday	Shri Hemen Medhi, Jr.A.A., GAD	Shri Saumen Das, CO, S.A. (Estt.) Deptt.
	Thursday	Shri Bibhu Ranjan Chakraborty, CO, Gana Sewa Bhawan	Shri Arup Talukdar, Jr.A.A., SA (Vehicle Cell) Deptt.
	Friday	Shri Jyoti Prasad Sarma, CO, AR & T Deptt.	Shri Basanta Dowania, Jr.A.A., P&PG Deptt.
	Saturday	Shri Saumen Das, CO, S.A. (Estt.) Deptt.	Shri Hemen Medhi, Jr.A.A., GAD
B	Monday	Shri Mridul Mahanta, Jr.A.A., PWD	Shri Saurav Baruah, Jr.A.A., PHE Deptt.
	Tuesday	Shri Mahendra Gogoi, Jr.A.A., Irrigation Deptt.	Shri Pranjit Phukan, CO, Water Resources Deptt.
	Wednesday	Shri Ranjan Talukdar, Jr.A.A., PWD	Shri Brajen Das, CO, Irrigation Deptt.
	Thursday	Shri Saurav Baruah, Jr.A.A., PHE Deptt.	Shri Mridul Mahanta, Jr.A.A., PWD
	Friday	Shri Pranjit Phukan, CO, Water Resources Deptt.	Shri Mahendra Gogoi, Jr.A.A., Irrigation Deptt.
	Saturday	Shri Brajen Das, CO, Irrigation Deptt.	Shri Ranjan Talukdar, Jr.A.A., PWD
C	Monday	Shri Anil Kr. Chauhan, Jr.A.A., Election Deptt.	Shri Pranab Das, CO, Secondary Education Deptt.
	Tuesday	Shri Kamini Kanta Kalita, Jr.A.A., Election Deptt.	Shri Jayanta Sarma, Jr.A.A., P&RD (C) Deptt.
	Wednesday	Shri Dipankar Bhattacharjya, Jr.A.A., Education (Elementary) Deptt.	Shri Dipankar Mazumdar, Jr.A.A., IT Deptt.
	Thursday	Shri Pranab Das, CO, Secondary Education Deptt.	Shri Anil Kr. Chauhan, Jr.A.A., Election Deptt.
	Friday	Shri Jayanta Sarma, Jr.A.A., P&RD (C) Deptt.	Shri Kamini Kanta Kalita, Jr.A.A., Election Deptt.
	Saturday	Shri Dipankar Mazumdar, Jr.A.A., IT Deptt.	Shri Dipankar Bhattacharjya, Jr.A.A., Education (Elementary) Deptt.

Contd.

Block	Days	Shift I - 9.30 A.M. - 1.30 P.M.	Shift II - 1.30 P.M. - 5.00 P.M.
D	Monday	Shri Archif Choudhury, Jr.A.A., Health & FW (A) Deptt.	Shri Paban Ch. Roy, Jr.A.A., Social Welfare Deptt.
	Tuesday	Shri Pulak Ch. Deka, Jr.A.A., Guwahati Development Deptt.	Shri Golap Injal, Jr.A.A., Labour Welfare Deptt.
	Wednesday	Shri Dhrubajyoti Patowary, Jr.A.A., Skill, Employment & Entrepreneurship Deptt.	Shri Dilip Sen Deka, Jr.A.A., Science & Technology Deptt.
	Thursday	Shri Paban Ch. Roy, Jr.A.A., Social Welfare Deptt.	Shri Archif Choudhury, Jr.A.A., Health & FW (A) Deptt.
	Friday	Shri Golap Injal, Jr.A.A., Labour Welfare Deptt.	Shri Pulak Ch. Deka, Jr.A.A., Guwahati Development Deptt.
	Saturday	Shri Dilip Sen Deka, Jr.A.A., Science & Technology Deptt.	Shri Dhrubajyoti Patowary, Jr.A.A., Skill, Employment & Entrepreneurship Deptt.
E	Monday	Shri Pulen Sarma, Jr.A.A., Rev. & DM (Registration) Deptt.	Shri Hiren Kumar Boro, Jr.A.A., Co-operation Deptt.
	Tuesday	Shri Rajendra Chouhan, Jr.A.A., Rev. & DM (R & R) Deptt.	Shri Raju Bhattacharya, Jr.A.A., Judicial Deptt.
	Wednesday	Shri Anjan Deka, Jr.A.A., Rev. & DM (DM Cell) Deptt.	Mohidul Alam Laskar, CO, Agriculture Deptt.
	Thursday	Shri Hiren Kumar Boro, Jr.A.A., Co-operation Deptt.	Shri Pulen Sarma, Jr.A.A., Rev. & DM (Registration) Deptt.
	Friday	Shri Raju Bhattacharya, Jr.A.A., Judicial Deptt.	Shri Rajendra Chouhan, Jr.A.A., Rev. & DM (R & R) Deptt.
	Saturday	Mohidul Alam Laskar, CO, Agriculture Deptt.	Shri Anjan Deka, Jr.A.A., Rev. & DM (DM Cell) Deptt.
F	Monday	Shri Amrit Narayan Pegu, Jr.A.A. Finance (PRU) Deptt.	Shri Himangshu Deka, Jr.A.A., Welfare of Minorities Dev. Deptt.
	Tuesday	Shri Rajani Talukdar, Jr.A.A., Env. & Forest Deptt.	Shri Nabajit Das, CO, Finance (EC-I) Deptt.
	Wednesday	Shri Partha Pratim Sarmah, CO, T & D Deptt.	Shri Shrijeet Basumatary, CO, Finance (Estt.-A) Deptt.
	Thursday	Shri Himangshu Deka, Jr.A.A., Welfare of Minorities Dev. Deptt.	Shri Amrit Narayan Pegu, Jr.A.A. Finance (PRU) Deptt.
	Friday	Shri Nabajit Das, CO, Finance (EC-I) Deptt.	Shri Rajani Talukdar, Jr.A.A., Env. & Forest Deptt.
	Saturday	Shri Shrijeet Basumatary, CO, Finance (Estt.-A) Deptt.	Shri Partha Pratim Sarmah, CO, T & D Deptt.
CM	Monday	Shri Satish Ch. Bezbaruah, Jr.A.A., CM's Secretariat	Shri Jyotish Kalita, Jr.A.A., Information & PR Deptt.
	Tuesday	Shri Bireswar Boro, Jr.A.A., IAA Deptt.	Shri Niral Ch. Das, Jr.A.A., Home (A) Deptt.
	Wednesday	Shri Bhaskar Jyoti Sarma, Sr.Gr.CO, Border Protection & Dev. Deptt.	Shri Ishan Kalita, Jr.A.A., Parliamentary Affairs Deptt.
	Thursday	Shri Jyotish Kalita, Jr.A.A., Information & PR Deptt.	Shri Satish Ch. Bezbaruah, Jr.A.A., CM's Secretariat
	Friday	Shri Niral Ch. Das, Jr.A.A., Home (A) Deptt.	Shri Bireswar Boro, Jr.A.A., IAA Deptt.
	Saturday	Shri Ishan Kalita, Jr.A.A., Parliamentary Affairs Deptt.	Shri Bhaskar Jyoti Sarma, Sr.Gr.CO, Border Protection & Dev. Deptt.

This has the approval of Commissioner & Secretary, Secretariat Administration Department.

Sd/-Md. Majnur Hussain, IAS
Secretary to the Govt. of Assam
Secretariat Administration Department.

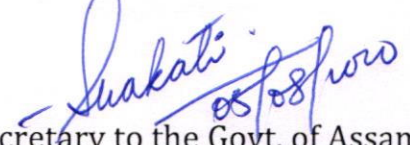
Memo No.S(E) 208/2019/41-A

Dated Dispur, the 5th August, 2020.

Copy for information and necessary action to:

1. S.O. to Chief Secretary, Assam, Dispur, Ghy-6.
2. P.P.S. to Hon'ble Chief Minister, Assam, Dispur, Ghy-6.
3. P.S. to Commissioner & Secretary to the Govt. of Assam, S.A. Deptt., Dispur, Ghy-6.
4. P.A. to Secretary to the Govt. of Assam, S.A. Deptt., Dispur, Ghy-06.
5. Superintendents of concerned Departments. They are requested to depute a substitute staff in absence of the concerned incumbent on the day of duty without fail.
6. Nazir, Assam Secretariat (Civil), Dispur, Ghy-6.
7. Persons concerned. They are directed to attend their duties as per the schedule mentioned.
8. Office copy.
9. *sad.assam.gov.in*

By order etc.,


Deputy Secretary to the Govt. of Assam,
Secretariat Administration Department.
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