



**GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR, GUWAHATI- 06**

Block-A, Ground Floor, Janata Bhawan, sad.assam.gov.in, sad.assam@gov.in
No.E-260639/2 Dated: Dispur the 15th March,

2023.

SHORT TENDER NOTICE

Sealed Tender affixing court fee stamp of Rs.8.25/- (eight rupees twenty five paise) only are invited from intending parties for supply of Water Purifier (Both RO plus UV type) with tray for placing bottle/ glass and Water Coolers at different Blocks of Janata Bhawan with AMC.

Quotations/ bid along with requisite documents should be submitted in Two Bid (Technical Bid & Financial Bid) system in two separate envelopes and both the envelopes should be superscripted with the words "**Bid for supply of Water Purifier (Both RO plus UV type) with tray for placing bottle/ glass and Water Coolers at different Blocks of Janata Bhawan with AMC**" addressed to Additional Secretary to the Govt of Assam, General Administration Department, Block-A, Ground Floor, Janata Bhawan, Dispur and must reach the aforesaid address on or before 24/03/2023 up to 2 PM. The tenders will be opened on 27/03/2023 at 3 p.m.

The Technical Bid of each tender should contain the following :

1. Forwarding letter on the 'letter head' of the bidder with seal & signature affixing court fee stamp of Rs.8.25 (Rupees eight and twenty five paise) only on the top.
2. Certificate of Past experience, if any, having undertaken such operation in other Govt/ Semi Govt Organization.
3. An amount of Rs.80,000/- (Rupees eighty thousand) only as Earnest Money deposit in the form of NSC/ Demand Draft to be pledged in favor of Additional Secretary, GA(SN) Department.
4. Firm Registration Certificate.
5. Valid VAT Registration Certificate.
6. Trade License.

The Financial Bid of each tender should contain the following :

1. The Model No. and technical Specification of each model proposed to be supplied.
2. Tenders will be summarily rejected in the absence of the above.
3. Tenders submitted, not in conformity with the above terms and conditions and having erases, overwriting etc. will also be rejected.
4. The Rate of AMC of 3 years is to be quoted separately on per year basis.

Further, The Tender Committee reserves the right to :

- a. AMC will be for a period of one year initially which may be extended on a yearly basis for a total period of three years, subject to satisfactory performance.
- b. Accept or reject any/ all the tenders submitted by the parties, and
- c. Cancel the process at any time without any liability and assigning any reason thereof.
- d. Average cost of financial bid of purifier, tray, water cooler and AMC will be considered for selection of successful bidder. Preference may be given to purifiers/ water coolers of higher quality and features.
- e. Take any other decision as deemed appropriate by the committee for smooth installation and maintenance of the purifiers.

In case of any dispute, it would be under the jurisdiction of Gauhati High Court, Guwahati.

6509/2023

Signed by Bubul Lekharu

Date: 16-03-2023 16:04:46
Joint Secretary to the Govt. of Assam,
General Administration Department, Dispur.
Dated: Dispur the 15th March, 2023.

No.E-260639/2 -A

Copy for information and necessary action to:

1. PS to the Principal Secretary, GA Department.
2. PS to the Commissioner & Secretary, GA Department.
3. The Director, Information & Public Relation, Assam, Dispur, Guwahati-. He is requested to publish above tender notice atleast in 3 leading daily news paper positively.
4. The Content Manager, GA (SN) Department, with a request to upload the above advertise in Departmental Website.

By order etc.,

(e-signed)

Joint Secretary to the Govt. of Assam,
General Administration Department, Dispur.