



GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR :: GUWAHATI-6

Block-A, 2nd Floor, Janata Bhawan, gadassam2011@gmail.com, gad.assam@gov.in, gad.assam.gov.in

No.GAG(A)39/2018/110

Dated- Dispur, the 25th September 2019.

OFFICE ORDER

All Assistants and Computer Operators of General Administration Department are hereby requested to attend the review meeting for the updated status of the website of General Administration Department as per the date, time and venue mentioned below:

Date	Time	Venue
26-09-2019	1400 hrs	Conference Hall, 2 nd Floor, Block- A, Janata Bhawan, Dispur.

(Shri N. Pathak, ACS)

Deputy Secretary to the Govt. of Assam,

General Administration Department

Memo No.GAG(A)39/2018/110-A

Dated- Dispur, the 25th September 2019.

Copy to:

- 1) All Joint Secretary to the Govt. of Assam, General Administration Department, Dispur for kind information. They is requested kindly to make it convenient to attend the meeting.
- 2) All Deputy Secretary to the Govt. of Assam, General Administration Department, Dispur for kind information. They are requested kindly to make it convenient to attend the meeting.
- 3) Under Secretary to the Govt. of Assam, General Administration Department, Dispur for kind information. He is requested kindly to make it convenient to attend the meeting.
- 4) Smti Anindita Kashyap, ACS, Protocol Officer, General Administration Department, Dispur for kind information. She is requested kindly to make it convenient to attend the meeting.
- 5) P.A. to Secretary to the Govt. of Assam, General Administration Department, Dispur for kind appraisal of the Secretary to the Govt. of Assam, General Administration Department, Dispur.
- 6) All concerned Assistants and Computer Operators of General Administration Department for kind information and necessary action.
- 7) The Nazir, Secretariat Administration (N) Department, Dispur. He is requested kindly to provide Tea & Snacks for approx. 40 persons. Further, he is requested to arrange for Projector, Laptop/Computer along with Internet connection for the said meeting at the venue.
- 8) Website of General Administration Department. (<https://gad.assam.gov.in>).

By order etc.,

(Shri N. Pathak, ACS)

Deputy Secretary to the Govt. of Assam,

General Administration Department

25/09/19