



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No.S(E)70/2019/63

Dated Dispur, the 12th March, 2020.

OFFICE ORDER

In the interest of Public Service, the following Jr.A.As./Computer Operators are hereby designated as Protocol Assistants on a need basis to receive such dignitaries at the gate and escort them to the Office Chamber of the Chief Secretary to the Govt. of Assam in addition to their normal duties at their respective Departments/Establishments with immediate effect:

Sl. No.	Name & Designation	Department
1.	Shri Kusum Mahanta, Jr.A.A.	Panchayat & Rural Development (A) Deptt.
2.	Smti. Bornali Konwar, Jr.A.A.	Election Deptt.
3.	Smti. Chumki Khanikar, CO	Establishment of Commissioner & Secretary, Elementary Education, Cultural Affairs, etc. Deptts. (Shri Preetom Saikia, IAS)
4.	Shri Nayan Kalita, CO	Secretariat Administration (Estt.) Deptt.

This has the approval of the Commissioner & Secretary, Secretariat Administration Department.

Sd/- S.N. Das

Deputy Secretary to the Govt. of Assam,
Secretariat Administration Department.

Memo No.S(E)70/2019/63-A

Dated Dispur, the 12th March, 2020.

Copy for information and necessary action to:

1. S.O. to Chief Secretary to the Govt. of Assam, Dispur, Ghy-6,
2. P.S. to Commissioner & Secretary to the Govt. of Assam, S.A. Deptt., Dispur, Ghy-6.
3. P.S. to Commissioner & Secretary to the Govt. of Assam, Elementary Education, etc. Deptts. (Shri Preetom Saikia, IAS), Dispur, Ghy-6.
4. P.A. to the Secretary to the Govt. of Assam, S.A. Deptt., Dispur, Ghy-06.
5. Panchayat & Rural Development (A) Deptt., Dispur, Ghy-06.
6. Election Deptt., Dispur, Ghy-06.
7. S.A. (Accounts) Deptt., Dispur, Ghy-6.
8. S. A. (P.F. Cell) Deptt., Dispur, Ghy-6.
9. Persons concerned. They are directed to report to the Establishment of the Chief Secretary to the Govt. of Assam as and when required.
10. Personal file/Guard file.

✓ sad.assam.gov.in

By order etc.,

Deputy Secretary to the Govt. of Assam,
Secretariat Administration Department.

(Handwritten mark)