



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No.S(E)69/2019/263

Dated Dispur, the 25th June, 2021

OFFICE ORDER

Subject to reversion without notice and assigning any reason thereof, the following Junior Administrative Assistants are hereby promoted temporarily to officiate as Senior Administrative Assistants under Rule 7 of the Assam Secretariat Service Rules, 1963, as amended, in the scale pay of Pay Band-3 of Rs.22000-87000 + Grade Pay Rs.9400/- P.M. with effect from their date of joining:

Sl. No.	Name of Incumbent	Place of Posting
1	Shri Gajindra Kr. Ray Political (A) Deptt.	Public Works Department
2	Shri Ranjan Jyoti Deori Sports & Youth Welfare Deptt.	Secretariat Administration (Estt.) Deptt.
3	Shri Khagen Hazarika P&RD (B) Deptt.	Food, CS & CA (B) Deptt.
4	Shri Bishnu Prasad Bania S.A. (Estt.-Pool) Deptt.	Act East Policy Affairs Deptt.
5	Shri Jitendra Kr. Deka Election Deptt.	Food, CS & CA (A) Deptt.
6	Md. Rainul Hussain Choudhury Estt. of Chief Secretary, Assam	Estt. of Chief Secretary, Assam
7	Smti. Mitu Patiri Printing & Stationery Deptt.	Health & FW (A) Deptt.
8	Shri Dulal Kr. Nath S.A. (Accounts) Deptt.	Secretariat Admn. (Accounts) Deptt.
9	Shri Amal Ch. Bora Co-operation Deptt.	Personnel (B) Deptt.
10	Smti. Pratibha Pujari Public Works (Roads) Deptt.	Public Works (Roads) Deptt.
11	Shri Swasti Sundar Choudhury S.A. (Estt.-Pool) Deptt.	Revenue & DM (Reforms) Deptt.
12	Smti. Niruma Chetia Barpatra Gohain S.A. (Issue Branch) Deptt.	Sectt. Admn. (Issue Branch) Deptt.
13	Shri Arjun Ch. Haloi P&RD (A) Deptt.	Panchayat & RD (A) Deptt.
14	Shri Bhaskar Bora Tourism Deptt.	Revenue & DM (Registration) Deptt.
15	Shri Mridul Mahanta Public Works (Roads) Deptt.	Transformation & Dev. Deptt.
16	Shri Pulak Ch. Deka Estt. of Addl. Chief Secretary, Agriculture etc.	Estt. of Addl. Chief Secretary, Agriculture etc.
17	Shri Bireswar Boro Implementation of Assam Accord Deptt.	Implementation of Assam Accord Deptt.

Their inter-se-seniority will be fixed later on.

Sd/- Shri M.S. Manivannan, IAS
Commissioner & Secretary to the Govt. of Assam
Secretariat Administration Department.

Memo No.S(E)69/2019/263-A

Dated Dispur, the 25th June, 2021

Copy for information and necessary action to:

1. P.P.S. to Chief Minister, Assam, Dispur.
2. S.O. to Chief Secretary, Assam, Dispur.
3. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Deptt., Dispur for kind information of the Commissioner & Secretary.
4. P.A. to Secretary to the Govt. of Assam, Secretariat Administration Deptt., Dispur for kind information of the Secretary.
5. Persons concerned. They are directed to report for duties in their respective deptt. with intimation to this Deptt., S.A. (Accounts) Deptt. and S.A. (PF Cell) Deptt. They are also requested to exercise option for fixation of pay on promotion as per existing OM. The option has to be exercised within one month from the date of promotion and the option once exercised shall be final.
6. Department/ Establishment concerned.
7. Secretariat Administration (Accounts) Deptt.
8. Secretariat Administration (P.F. Cell) Deptt.
9. Personal file of the Assistants concerned.
10. Guard file.
- ✓ 11. Content Manager, S.A. (Estt.) Deptt.

By order etc.,



Joint Secretary to the Govt. of Assam
Secretariat Administration (Estt.) Department.