



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION DEPARTMENT DISPUR :: GUWAHATI-6
Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No S(E)108/2018/144

Dated Dispur the 5th July, 2020.

Whereas there is a report of spread of Corona virus (COVID-19) in increasing trend through out the State of Assam which has entailed necessary steps to contain the spread of COVID-19; and

Whereas there is also a report of Covid positive cases amongst the working officials in the Janata Bhawan for which it has also been necessary to restrict the functioning of the Departments in Janata Bhawan ; and

Now, in view of above and after careful consideration of all aspects, it has been decided that only the following Offices and Departments shall function with skeletal staff as per requirement and needs during the period from 6th July to 12th July, 2020.

- (i) Chief Minister Office;
- (ii) Chief Secretary Office;
- (iii) Office of the Ministers;
- (iv) Home and Political Department;
- (v) Revenue and DM Department;
- (vi) General Administration Department;
- (vii) Secretariat Administration Department;
- (viii) Food and Civil Supplies Department;
- (ix) Health and FW Department;
- (x) Finance Department;
- (xi) Office of the Senior Secretaries from the rank of Commissioner and Secretary

All senior officers from the rank of Commissioner and Secretary and above shall attend office from Janata Bhawaan.

Other Departments can function from their respective Directorates or from Field establishment or from home.

This has the approval of Chief Secretary.

(Dr. M Angamuthu, IAS)
Commissioner and Secretary to the Government of Assam
Secretariat Administration Department.

Memo No. S(E)108/2018/144-A

Dated Dispur, the 5th July, 2020

Copy for information and necessary action to:

1. Additional Chief Secretaries (all)/Principal Secretaries(all)/Commissioner and Secretaries(all)/Secretaries(all) to the Government of Assam, Dispur,
2. Director of Information and Public Relation, Assam for wide circulation.
3. S.O. to the Chief Secretary, Assam. Dispur.
4. PS to all Hon'ble Ministers, Government of Assam,
5. PS to all Advisors, Government of Assam.
6. Secretariat Administration (Nazarat) Department.
7. Commissioner of Police, Guwahati City, Assam
8. Deputy Commissioner, Kamrup(M).Panbaza, Guwahati-1.
9. P.P.S. to the Hon'ble Chief Minister, Assam, Dispur.
10. ADCP (Security), Dispur Capital Complex.
11. P.S. to Secretary to the Govt. of Assam, S.A. Deptt., Dispur, Ghy-6.
12. Guard File.

By Order etc.,

Deputy Secretary to the Govt. of Assam
Secretariat Administration Department.