



**GOVERNMENT OF ASSAM  
GENERAL ADMINISTRATION (A) DEPARTMENT  
DISPUR:.....GUWAHATI-6**

Block-A, 2<sup>nd</sup> Floor, Janata Bhawan, [gadassam2011@gmail.com](mailto:gadassam2011@gmail.com), [gad.assam@gov.in](mailto:gad.assam@gov.in)

NO.GAG(B) 282/2011/63

Dated Dispur, the 17<sup>th</sup> March, 2020.

**OFFICE ORDER**

Whereas, the Departmentally Related Standing Committee (DRSC) , Assam legislative Assembly, Dispur in its meeting with the General Administration Department, Government of Assam held on 14/03/2020 had expressed serious concern over the issue of undue reservation of rooms for the VIPs/other dignitaries and occupation of such rooms by officers in different Circuit Houses of the districts and sub-divisions for months together causing great inconveniences in smooth functioning/ management of the Circuit Houses and the interest of the public.

Whereas, in the interest of the public and to stop these malpractices , it has been decided that no room should be kept reserved in the Circuit Houses in the districts and sub-divisions except those for the Hon'ble Governor , Assam and Hon'ble Chief Minister, Assam from now onwards.

Further, no officer on transfer at the district and sub-divisional level should be allowed to occupy rooms in the Circuit Houses more than 15 (fifteen) days under any circumstances.

The Deputy Commissioners and Sub-divisional Officers are hereby instructed to adhere to the above arrangements and ensure strict compliance of this order .

This will come into force with immediate effect.

Sd/- ( Dr.M. Angamuthu, IAS)

Commissioner & Secretary to the Govt. of Assam,  
General Administration Department.

Dated Dispur, the 17<sup>th</sup> March, 2020

Memo NO.GAG(B) 282/2011/63 -A

Copy to for kind information :-

1. P.P.S to Chief Minister, Assam, Dispur.
2. P.S. to Principal Secretary to Chief Minister, Assam, Dispur.
3. P.S. to all Ministers/Ministers of state, Assam.
4. S.O. to Chief Secretary, Assam, Dispur.
5. The Chairman House Committee, Assam Legislative Assembly.
6. P.S. to All Additional Chief Secretaries , Assam, Dispur.
7. P.S. to all Principal Secretaries , Assam, Dispur.
8. All Commissioners of divisions, Assam.
9. All Commissioners & Secretaries / Secretaries, Assam, Dispur.
10. Secretary to the Governor of Assam.
11. All Principal Secretaries to all Autonomous Councils, Assam.
12. All Deputy Commissioners.
13. All Sub Divisional Officers(Civil).
14. The Deputy Secretary, Departmentally Related Standing Standing Committee (DRSC) , Assam legislative Assembly, Dispur
15. All Administrative Departments.
16. Finance (A&F) Department.
17. The director of Information & Public Relations, Assam, Dispur.
18. The Director of Printing & Stationery, Bamunimaidam for publication in Assam Gazette.

By order etc.,

(Shri G.D. Laskar,ACS)

Secretary to the Govt. of Assam,  
General Administration Department