



GOVERNMENT OF ASSAM  
GENERAL ADMINISTRATION DEPARTMENT  
DISPUR:::GUWAHATI-6

Block-A, 2<sup>nd</sup> Floor, Janata Bhawan, gadassam2011@gmail.com, gad.assam@gov.in,  
gad.assam.gov.in

No. GAG(B) 122/2020/48

Dated Dispur the 21<sup>st</sup> April, 2020

**OFFICE ORDER**

In cancellation of this Deptt's earlier Office Order No. GAG(B)122/2020/45 dtd.18/04/2020 & in the interest of public service the following Officials of GAD are hereby directed to attend office on roster basis to dispose urgent matter in view of the present crisis situation which arises due to the spread of Noval Corona Virus (COVID-19) in the country.

<b>GROUP-I</b>				
Sl. No.	Name of incumbents	Address	Phone No	Date
1.	Shri N. Pathak, ACS, Dy. Secy.	Dispur	99540-79937	22-04-2020
	Shri. A.Bhattacharya, Supdt.	Lalganesh	91018-45132	
	Shri. Amitabh Goswami, Sr.A.A.	Ulubari	97060-28711	
	Shri. Pinku Sharma, Jr.A.A	Saokuchi	95312-25924	
	Shri Biren Boro, Gr. IV	Kahilipara	95775-76170	
	Shri Ramen Das, Driver	Silpukhuri	78960-46897	
	Shri Rajdhar Pathak, Driver	Basistha	91011-06870	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	
<b>GROUP-II</b>				
2	Shri. R. Baruah, Under Secy.	Natboma	84867-68900	24-04-2020
	Smti. Pratima Dey Purkayastha, Supdt.	Ulubari	98640-84971	
	Smti. Ritamoni Borkakati, Sr.A.A	Sixmile	84719-22851	
	Shri. Debraj Purkayastha, Jr.A.A	Basistha	99579-06378	
	Smti. Boby Sonar, Gr-IV	Dispur	91014-98394	
	Shri Niren Deka, Gr-IV	Basistha	69005-32717	
	Shri Rajdhar Pathak, Driver	Basistha	91011-06870	
	Shri Nripen Rabha, Driver	Santipur	99541-39909	
	Shri Khanin Barman, Driver	Dispur	98542-63327	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	
<b>GROUP-III</b>				
3	Smti. S. Kakati, ACS, Dy. Secy	Zoo Road	98640-57717	27-04-2020
	Shri Ajit Nath, Supdt.	Maligaon	94766-13060	
	Shri Bibekananda Das, Sr. A.A	Jawaharnagar	98543-42691	
	Shri Ranjan Kumar Nath, Sr.A.A	Tangla	69005-24694	
	Shri Arjun Haloi, Jr.A.A	Dispur	88225-32176	
	Shri. Abhijit Kakoti, C.O	Maligaon	96138-02004	
	Shri. Kishore Sarma, Gr-IV	Nalbari	60020-35751	
	Shri Ambar Gurung, Driver	Dispur	91012-50884	
	Shri Ramen Das, Driver	Silpukhuri	78960-46897	

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Dispur, Assam

	Shri Khanin Barman, Driver	Dispur	98542-63327	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	
<b>GROUP-IV</b>				
4	Shri Bimal Deka, ACS, Dy. Secy.	Bhetapara	94351-52250	28-04-2020
	Shri. R. Baruah, Under Secy.	Natboma	84867-68900	
	Shri. A. Bhattacharya, Supdt.	Lalganesh	91018-45132	
	Smti. Hemlata Taro, Sr.A.A.	Beltola	98540-03335	
	Smti. Niru Bora, Jr.A.A	Dispur	91012-56469	
	Shri Mohan Baruah, Sr.A.A	Kahilipara	99578-07798	
	Shri Dipak Deka, Gr.IV	Dispur	99541-12537	
	Shri Prabin Basumatary, Driver	Dispur	88760-18566	
	Shri Rajdhar Pathak, Driver	Basistha	91011-06870	
	Shri Ramen Das, Driver	Silpukhuri	78960-46897	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	
<b>GROUP-V</b>				
5	Shri N. Pathak, ACS, Dy. Secy.	Dispur	99540-79937	29-04-2020
	Smti. Pratima Dey Purkayastha, Supdt.	Ulubari	98640-84971	
	Smti Amrita Barua, Sr.A.A.	Survey	94766-83853	
	Shri S. Changsan, Sr.A.A	Jawaharnagar	99542-69772	
	Shri Rahul Kashyap, Jr.A.A.	Rukminigaon	86381-99710	
	Shri Kshirod Sarmah, Jr.A.A	Beltola tinali	96787-33698	
	Shri Dipak Das, Gr-IV	Dispur	98641-84291	
	Shri Ambar Gurung, Driver	Dispur	91012-50884	
	Shri Khanin Barman, Driver	Dispur	98542-63327	
	Shri Nripen Rabha, Driver	Santipur	99541-39909	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	
<b>GROUP-VI</b>				
6	Smti. S. Kakati, ACS, Dy. Secy	Zoo Road	98640-57717	30-04-2020
	Shri Ajit Nath, Supdt.	Maligaon	94766-13060	
	Shri Manasjoyti Sarma, Sr.A.A	Ganeshpara	98540-51114	
	Shri K.K. Talukdar, Sr.A.A.	Hengerabari	98640-72435	
	Shri Pankaj Sharma, D.E.O	Jawaharnagar	98640-77086	
	Shri Dipjyoti Sharma, Monitor	Panjabari	98640-87002	
	Shri Dipak Deka, Gr.IV	Dispur	99541-12537	
	Shri Prabin Basumatary, Driver	Dispur	88760-18566	
	Shri Rajdhar Pathak, Driver	Basistha	91011-06870	
	Shri Nripen Rabha, Driver	Santipur	99541-39909	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	
<b>GROUP-VII</b>				
7	Shri D. Saikia, Dy. Secy.	Beharbari	87539-41106	
	Shri. A. Bhattacharya, Supdt.	Lalganesh	91018-45132	
	Shri. Amitabh Goswami, Sr.A.A.	Ulubari	97060-28711	
	Smti. Barnali Gogoi, Sr.A.A	Bhetapara	98540-51672	
	Shri Arjun Haloi, Jr.A.A	Dispur	88225-32176	

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	Shri Dipjyoti Nath, Sr.A.A.	Sewali Path	70028-25796	02-05-2020
	Shri Biren Boro, Gr. IV	Kahilipara	95775-76170	
	Shri Ambar Gurung, Driver	Dispur	91012-50884	
	Shri Ramen Das, Driver	Silpukhuri	78960-46897	
	Shri Khanin Barman, Driver	Dispur	98542-63327	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	
<b>GROUP-VIII</b>				
8	Shri N. Pathak, ACS, Dy. Secy.	Dispur	99540-79937	04-05-2020
	Shri. R. Baruah, Under Secy.	Natboma	84867-68900	
	Smti. Pratima Dey Purkayastha, Supdt.	Ulubari	98640-84971	
	Smti. Ritāmoni Borkakati, Sr.A.A	Sixmile	84719-22851	
	Shri. Debraj Purkayastha, Jr.A.A	Basistha	99579-06378	
	Smti. Rimlee Borah, Jr.A.A	Kahilipara	93652-88035	
	Shri Niren Deka, Gr-IV	Basistha	69005-32717	
	Shri Rajdhar Pathak, Driver	Basistha	91011-06870	
	Shri Nripen Rabha, Driver	Santipur	99541-39909	
	Shri Prabin Basumatary, Driver	Dispur	88760-18566	
	Shri Lakhan Kr. Baruah, RMO.	Hengerabari	94353-45054	

The following Officers and staff are directed to attend office regularly to assist the stranded citizens of the State of Assam and to liaise with the respective Houses/ Bhawans.

Sl. No.	Name of incumbents	Address	Phone No	Date
1	Smti. Miranda Das, ACS, Dy.Secy.	Khanapara	94350-65078	22-04-2020 to 04-05-2020
2	Smti. Anindita Kashyap, Protocol Officer	Hatigaon	99577-25755	
3	Shri Oswin Nampui, Protocol Officer	Jawarnagar	95310-65005	
4	Shri Priyankhu Sarma, Protocol Officer	Zoo road tiniali	94014-99653	
5	Shri W. Rabha, Driver	Rukmininagar	99549-64004	
6	Shri Tafique Ali, Driver	Sarumataria	91013-25334	

Shri Dhiren Sarma, Night Chowkidar, GAD, is directed to attend office and clean the VIP Pool vehicles as and when required.


The incumbents are directed to follow the aforesaid work scheduled strictly and shall keep their mobile phone switch on mode 24 X 7. All Officers & Staffs on their off day shall remain present in the headquarter.

All staff of the department who are out of station are hereby directed to report back immediately to the headquarter and shall attend office as and when called for.

The orders come into force with effect from 22-04-2020.

Sd/-

(Dr. M. Angamuthu, IAS)  
Commissioner & Secretary to the Govt. of Assam  
General Administration Department

  
Deputy Secretary to the  
Government of Assam  
General Admn. (A) Dept  
Dispur, A

Memo No. GAG(B) 122/2020/48-A

Dated Dispur the 21<sup>st</sup> April,2020

Copy to:-

1. The Commissioner of Police, Guwahati city, Assam for kind information and necessary action.
2. The Deputy Commissioner, Kamrup (Metro) for information.
3. S.O to Chief Secretary, Assam.
4. P.P.S to Hon'ble Chief Minister, Assam for information.
5. The Deputy Commissioner of Police, East / West / Central Division, Guwahati city with a request kindly to allow the Govt. incumbents to attend office alongwith Govt. vehicles / two wheeler if any on the day of the duty.
6. All Officer concerned of General Administration Department.
7. The ADCP (Security), Dispur Capital Complex for information and necessary action.
8. The Officer in charge , Dispur Police Station , Assam for kind information and necessary action.
9. P.S to Commissioner & Secretary to the Govt. of Assam, General Administration Department for kind appraisal of Commissioner & Secretary.
10. All concerned staff of General Administration Department.

By order etc.

Deputy Secretary to the Govt. of Assam  
General Administration Department

Deputy Secretary to the  
Government of Assam  
General Admn. (A) Secy  
Dispur, A