

(COPY)

GOVERNMENT OF ASSAM
FINANCE (ESTABLISHMENT-B) DEPARTMENT
DISPUR : : GUWAHATI

No. FEB.108/83/5,

Dated Dispur, the 16th December'1983.

OFFICE MEMORANDUM

Sub : Creation of Post of Bungalow Peon of Officers of the Rank of Joint Secretary and above in the Assam Secretariat and Directors of Heads of Deptts.

The Governor of Assam is after due consideration pleased to decided that officers of the rank of Joint Secretary and above in the Assam Secretariat and Directors of Heads of Deptt. are to be entitled to one Bungalow Peon each for discharging duties like attending telephone calls, receiving and delivering daks, etc. in the residence of the officer concerned.

The Peon shall be entitled to a consolidated salary of Rs. 450/- (Rupees four hundred fifty) only per month (all inclusive). He may be entertained by the officer for the period for which he remains in such office from the actual date of entertainment and when the officer vacates that office, the services of the Peon so engaged shall stand terminated. The officer entertaining the Peon may either appoint a person of his choice or take a regular Peon from the office/Secretariat in which the officer is working. The Peon selected by the officer should generally conform to the qualifications laid down for such Posts. Such Bungalow Peons who have completed more than five years of continuous services may be considered for absorption in the regular cadre of Grade IV of the concerned Office. The Bungalow Peon should be borne outside the regular cadre of Peons and the expenditure on this account will be debitable to the detailed head "2 Wages" in the concerned Major/Minor/Sub-head of Account.

While Personnel S.A.(E) Department has already issued necessary sanction for creation of Posts of Bungalow Peon for officers of the rank of Joint Secretary and above in the Assam Secretariat, other Administrative Department are hereby vested with the power for creation of post(s) of one Bungalow Peon for each of the officers of the rank of Director of Heads of Deptt. for the above purpose and subject to necessary budget provision being available.

The terms and conditions under which the appointment is to be made as detailed above should be strictly adhered to.

Sd/- A.K. Arora,
Joint Secretary to the Govt. of Assam,
Finance (Establishment-B) Deptt.

Memo No. FEB. 108/83/5-A, Dated Dispur, the 16th December'1983.
Copy to:-

- 1) The Accountant General, Assam Shillong.
- 2) All Administrative Deptts. for information and necessary action.
- 3) All Heads of Deptt. for information and necessary action.
- 4) Personnel S.A.(E) Deptt. This has a reference to their U.O. No. S(E)212/82/16, dt. 14.9.83.
- 5) Finance (Estt.) Deptt. with reference to their endorsement dtd. 22.11.83 in their file No. FDC(IT)42/83.

By Order etc.
Sd/- A.K. Arora,
Joint Secretary to the Govt. of Assam,
Finance (Establishment-B) Deptt.