

GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/8

Dated Dispur, the 24<sup>th</sup> May, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Languages Computer Operators/Assamese Language Computer Operators of Assam Secretariat are posted to the Departments as mentioned against their names with immediate effect and until further order:

| Sl. No. | Name of Computer Operator                                        | Department where posted                                                  |
|---------|------------------------------------------------------------------|--------------------------------------------------------------------------|
| 1       | (1) Mohidul Alam Laskar,<br>English Language Computer Operator   | Agriculture Department against existing vacancy.                         |
| 2       | (1) Jyoti Prasad Sarmah,<br>English Language Computer Operator   | Administrative Reforms and Training Department against existing vacancy. |
| 3       | (1) Dilip Mahato,<br>English Language Computer Operator          | Chief Minister's Secretariat.                                            |
|         | (2) Pankaj Barkataky,<br>English Language Computer Operator      |                                                                          |
|         | (3) Mintu Sarma,<br>English Language Computer Operator           |                                                                          |
|         | (4) Barun Kr. Rajmedhi,<br>Assamese Language Computer Operator   |                                                                          |
|         | (5) Gareswar Boro,<br>Assamese Language Computer Operator        |                                                                          |
|         | (6) Arghya Mukherjee,<br>English Language Computer Operator      |                                                                          |
| 4       | (1) Nabanita Goswami,<br>English Language Computer Operator      | Cooperation Deptt.                                                       |
| 5       | (1) Babita Bhattacharjya,<br>English Language Computer Operator  | Cultural Affairs Deptt.                                                  |
| 6       | (1) Ziaul Hoque Ahmed,<br>English Language Computer Operator     | Election Deptt. against existing vacancy.                                |
|         | (2) Abhijit Saikia,<br>English Language Computer Operator        |                                                                          |
|         | (3) Bhargav Kr. Das,<br>English Language Computer Operator       |                                                                          |
|         | (5) Gautam Sarma,<br>Assamese Language Computer Operator         |                                                                          |
| 7       | (1) Kartik Nath,<br>Assamese Language Computer Operator          | Higher Education Deptt. against existing vacancy.                        |
| 8       | (1) Pranab Das,<br>English Language Computer Operator            | Secondary Education Deptt. against existing vacancy.                     |
| 9       | (1) Babita Phangcho,<br>Assamese Language Computer Operator      | Environment & Forest Deptt. against existing vacancy.                    |
| 10      | (1) Schnaz Begam,<br>English Language Computer Operator          | Finance Department against existing vacancy.                             |
|         | (2) Dimpri Deka,<br>English Language Computer Operator           |                                                                          |
|         | (3) Chanakya Kr. Deka,<br>English Language Computer Operator     |                                                                          |
|         | (4) Angshuman Barman,<br>Ass. English Language Computer Operator |                                                                          |
|         | (5) Kalpana Das,<br>Assamese Language Computer Operator          |                                                                          |
| 11.     | (1) Mayuri Deka Hazarika,<br>English Language Computer Operator  | Guwahati Development Department against existing vacancy.                |
| 12.     | (1) Mrinal Jyoti Kalita,<br>English Language Computer Operator   | Act East Policy Affairs Deptt.                                           |
| 13.     | (1) Juri Choudhury,<br>English Language Computer Operator        | A.H. & Vety. Deptt.                                                      |

Sd/- Ahmed Hussain, IAS,  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

Contd. P/2

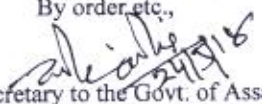
*(Handwritten signature)*  
24/5/18

Copy to :

1. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
2. P.S. to Commissioner & Secretary to the Govt. of Assam, Election Deptt. & C.E.O., Assam, for appraisal of C.E.O.
3. The Secretary to the Govt. of Assam, Chief Minister's Sectt. for information.
4. Shri Satyendra Nath Das, Deputy Secy. to the Govt. of Assam, Higher & Secondary Education Deptt.
5. Smti. Bipasha Kherketary, Deputy Secy. to the Govt. of Assam, Finance (Estt.-B) Department.
6. Shri Prabin Kr. Choudhury, Under Secy. to the Govt. of Assam, Agriculture Deptt.
7. Shri Niranjana Borah, Under Secy. to the Govt. of Assam, C.M's. Sectt.
8. Shri Lakhyajyoti Hazarika, Superintendent, Cooperation Deptt
9. Shri Sarat Hazarika, Supdt., A.R. & Training Deptt.
10. Shri Nagendra Nath Pegu, Superintendent, Election Deptt
11. Shri Sachindra Nath Das, Superintendent, Environment & Forest Deptt.
12. Shri Dilip Kr. Saikia, Superintendent, Act East Policy Affairs Deptt.
13. Shri Trailukya Deori, Superintendent, G.D. Deptt
14. Persons concerned. They are directed to report for duty immediately to the Commissioner & Secretary/Secretary of the Department where they are posted with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
15. Personnel File/Guard File.
16. Office copy.

For information and necessary action. They will act as mentor to the newly recruited Computer Operators posted in their Departments on office procedure, punctuality, public relation, various kinds of letters etc.

By order etc.,

  
24/5/18  
Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department



GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/10

Dated Dispur, the 25<sup>th</sup> May, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Language Computer Operators/Assamese Language Computer Operators of Assam Secretariat are posted to the Departments as mentioned against their names with immediate effect and until further order:

| Sl. No. | Name of Computer Operator                                                                                                | Department where posted                   |
|---------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 1       | Rezia Begum<br>English Language Computer Operator                                                                        | Information Technology Department         |
| 2.      | Parbin Sultana<br>English Language Computer Operator                                                                     | Revenue & D.M. (R.R.) Department          |
| 3.      | Rinku Deka<br>English Language Computer Operator                                                                         | Sports & Y.W. Department                  |
| 4.      | Ruma Deka<br>English Language Computer Operator                                                                          | Transport (T.S.P. Cell) Department        |
| 5.      | Safiul Mujnabin Zaman<br>English Language Computer Operator                                                              | Minority Welfare & Development Department |
| 6.      | Rupam Khaund<br>Assamese Language Computer Operator                                                                      | Food, CS & CA (A) Department              |
| 7.      | Manika Deka<br>Assamese Language Computer Operator                                                                       | Food, CS & CA (B) Department              |
| 8.      | Kishor Dutta<br>Assamese Language Computer Operator                                                                      | General Administration (A) Department     |
| 9.      | Abhijit Kakati<br>English Language Computer Operator                                                                     | General Administration (B) Department     |
| 10.     | Rekhamoni Morang<br>English Language Computer Operator                                                                   | Health & F.W. (A) Department              |
| 11.     | Subhra Nayan Goswami<br>Assamese Language Computer Operator                                                              | Health & F.W. (B) Department              |
| 12.     | Ashraf Ali Sultan<br>English Language Computer Operator                                                                  | Haj Cell                                  |
| 13.     | 1. Anangalal Das<br>English Language Computer Operator<br>2. Pankaj Das<br>Assamese Language Computer Operator           | Home (A) Department                       |
| 14.     | Bikramjit Gogoi<br>English Language Computer Operator                                                                    | Home (B) Department                       |
| 15.     | Upama Ray<br>Assamese Language Computer Operator                                                                         | Hill Areas Department                     |
| 16.     | 1. Brajen Das<br>English Language Computer Operator<br>2. Ayan Tumung<br>Assamese Language Computer Operator             | Irrigation Department                     |
| 17.     | Bibhu Ranjan Saikia<br>English Language Computer Operator                                                                | Industries and Commerce Department        |
| 18.     | Sanjib Barman<br>English Language Computer Operator                                                                      | Judicial Department                       |
| 19.     | 1. Mitali Das<br>English Language Computer Operator<br>2. Hemanga Shekhar Nath<br>Assamese Language Computer Operator    | Legislative Department                    |
| 20.     | Pranami Dutta<br>Assamese Language Computer Operator                                                                     | Personal (A) Department                   |
| 21.     | Uddhav Baro<br>English Language Computer Operator                                                                        | Personal (B) Department                   |
| 22.     | 1. Pranab Baro<br>English Language Computer Operator<br>2. Nayan Jyoti Buragohain<br>Assamese Language Computer Operator | Political (A) Department                  |
| 23.     | Prasanta Pegu<br>English Language Computer Operator                                                                      | Political (B) Department                  |

  
25/5/18

Sd/- Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

Memo No.S(E)86/2018/10-A

Dated Dispur, the 25<sup>th</sup> May, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt of Assam, Information Technology Department for kind appraisal of additional Chief Secretary.
2. P.S. to Additional Chief Secretary to the Govt of Assam ..... Department for kind appraisal of Additional Chief Secretary.
3. P.S. to Principal Secretary to the Govt of Assam ..... Department for kind appraisal of Principal Secretary.
4. P.S. to Commissioner and Secretary to the Govt of Assam ..... Department for kind appraisal of Commissioner and Secretary.
5. Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
6. P.S. to Secretary to the Govt. of Assam,..... Department for appraisal of Secretary
7. Departments concerned for information and necessary action. The Superintendents of the Departments are requested to act as mentor to the newly recruited Computer Operators posted in their Departments on office procedure , punctuality , public relation and various kinds of letters etc.
8. Secretariat Administration (Accounts/PF cell ) Department.
9. Persons concerned. They are directed to report for duty immediately to the Commissioner & Secretary/Secretary of the Department where they are posted with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
10. Personnel File/Guard File.
11. Office copy.

By order etc.,



Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department

*Recd*



GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/12

Dated Dispur, the 28<sup>th</sup> May, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Language Computer Operators/Assamese Language Computer Operators of Assam Secretariat are posted to the Departments as mentioned against their names with immediate effect and until further order:

| Sl. No. | Name of Computer Operator                                                                                                                                                                                                                                                                                   | Department where posted                 |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| 1       | Dhrubajyoti Talukdar,<br>Assamese Language Computer Operator                                                                                                                                                                                                                                                | Panchayat & R.D. (A) Department         |
| 2.      | Amarjyoti Nath,<br>Assamese Language Computer Operator                                                                                                                                                                                                                                                      | Panchayat & R.D. (B) Department         |
| 3.      | Prafulla Sarania,<br>Assamese Language Computer Operator                                                                                                                                                                                                                                                    | Panchayat & R.D. (C) Department         |
| 4.      | Pankaj Kumar Rahang,<br>English Language Computer Operator                                                                                                                                                                                                                                                  | Power & Electricity Department          |
| 5.      | Debastuti Borah,<br>English Language Computer Operator                                                                                                                                                                                                                                                      | Mines & Minerals Department             |
| 6.      | Utsabh Hazarika,<br>English Language Computer Operator                                                                                                                                                                                                                                                      | Pension & Public Grievance Department   |
| 7.      | 1. Deborah Daimary,<br>English Language Computer Operator<br>2. Dipanka Hazarika,<br>English Language Computer Operator<br>3. Nandeswar Rongpi,<br>Assamese Language Computer Operator                                                                                                                      | P.W. (Roads) Department.                |
| 8.      | 1. Kankan Kalita,<br>Assamese Language Computer Operator<br>2. Bhanupriya Basumatary,<br>English Language Computer Operator<br>3. Hirak Chakraborty,<br>English Language Computer Operator                                                                                                                  | P.W. (Building & N.H.) Department       |
| 9.      | 1. Partha Pratim Sarma,<br>English Language Computer Operator<br>2. Marami Hazarika,<br>Assamese Language Computer Operator<br>3. Amitabh Deka,<br>English Language Computer Operator                                                                                                                       | Transformation & Development Department |
| 10.     | Rupsmita Borkotoky,<br>English Language Computer Operator                                                                                                                                                                                                                                                   | Revenue & D.M. (Settlement) Department  |
| 11.     | Pankaj Deka,<br>Assamese Language Computer Operator                                                                                                                                                                                                                                                         | Revenue & D.M. (L.R.) Department        |
| 12.     | 1. Sima Rani Gogoi,<br>English Language Computer Operator<br>2. Nayanmoni Boro,<br>Assamese Language Computer Operator                                                                                                                                                                                      | Revenue & D.M. (General) Department.    |
| 13.     | Kabita Kalita,<br>Assamese Language Computer Operator                                                                                                                                                                                                                                                       | Revenue & D.M. (Reforms) Department.    |
| 14.     | 1. Jyoti Prasad Nath,<br>Assamese Language Computer Operator<br>2. Samiran Dutta,<br>English Language Computer Operator                                                                                                                                                                                     | Revenue & D.M. (R.R.) Department        |
| 15.     | 1. Arunav Goswami,<br>English Language Computer Operator<br>2. Bidyut Sharma,<br>English Language Computer Operator<br>3. Narsh Das,<br>Assamese Language Computer Operator<br>4. Partha Sarathi Borah,<br>English Language Computer Operator<br>5. Amrit Chandra Roy<br>English Language Computer Operator | Secretariat Admn. (Estt.) Department    |

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28/5/18

|     |                                                                                                                                                                                                                                                                                                                   |                                             |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| 16. | Babul Pamehgam,<br>English Language Computer Operator                                                                                                                                                                                                                                                             | Secretariat Admn. (Accounts) Department     |
| 17. | Arunima Brahma,<br>English Language Computer Operator                                                                                                                                                                                                                                                             | Secretariat Admn. (P.F. Cell) Department    |
| 18. | 1. Rajiv Nayan Goswami,<br>English Language Computer Operator.<br>2. Mrityunjay Boro,<br>English Language Computer Operator                                                                                                                                                                                       | Secretariat Admn. (Nazarat) Department      |
| 19. | Songginthang Chongloi,<br>English Language Computer Operator.                                                                                                                                                                                                                                                     | Skill, Employment & Entrepreneurship Deptt. |
| 20. | Rajesh Nag,<br>English Language Computer Operator                                                                                                                                                                                                                                                                 | Soil Conservation Deptt.                    |
| 21. | Partha Pratim Hazarika,<br>English Language Computer Operator.                                                                                                                                                                                                                                                    | Social Welfare Deptt.                       |
| 22. | Shri Anshuman Gogoi,<br>English Language Computer Operator.                                                                                                                                                                                                                                                       | Tourism Deptt.                              |
| 23. | Paramanda Nanda Sarma,<br>English Language Computer Operator.                                                                                                                                                                                                                                                     | Transport Deptt.                            |
| 24. | Shuwala Borgohain,<br>English Language Computer Operator.                                                                                                                                                                                                                                                         | Urban Development (T.& C.P.) Deptt.         |
| 25. | Amlandeep Nath,<br>Assamese Language Computer Operator                                                                                                                                                                                                                                                            | Urban Development (M.A. Wing) Deptt.        |
| 26. | 1. Krishna Banikya,<br>English Language Computer Operator<br>2. Bhaskar Jyoti Pegu,<br>English Language Computer Operator                                                                                                                                                                                         | WPT & BC Deptt.                             |
| 27. | 1. Dipamoni Patowary,<br>English Language Computer Operator.<br>2. Violina Boro,<br>English Language Computer Operator.<br>3. Gulson Nunisa,<br>English Language Computer Operator<br>4. Pranjit Phukan,<br>English Language Computer Operator<br>5. Himangshu Jyoti Nath,<br>Assamese Language Computer Operator | Water Resources Deptt.                      |

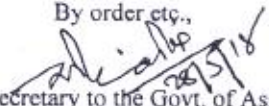
Sd/- Ahmed Hussain, IAS,  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

Memo No.S(E)86/2018/12-A

Dated Dispur, the 28<sup>th</sup> May, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam ..... Department for kind appraisal of Additional Chief Secretary.
2. P.S. to Principal Secretary to the Govt of Assam ..... Department for kind appraisal of Principal Secretary.
3. Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
4. P.S. to Commissioner and Secretary to the Govt of Assam ..... Department for kind appraisal of Commissioner and Secretary.
5. P.S. to Secretary to the Govt. of Assam, ..... Department for appraisal of Secretary
6. Departments concerned for information and necessary action. The Superintendents of the Departments are requested to act as mentor to the newly recruited Computer Operators posted in their Departments on office procedure , punctuality , public relation and various kinds of letters etc.
7. Secretariat Administration (Accounts/PF cell ) Department.
8. Persons concerned. They are directed to report for duty immediately to the Commissioner & Secretary/Secretary of the Department where they are posted with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
9. Personnel File/Guard File.
10. Office copy.

By order etc.,  
  
Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department



(4)

Engr - 01  
4+8 - 01  
Total = 02 nos.

GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
DISPUR, GUWAHATI-6.

No.S(E)11/2017/39

Dated Dispur, the 29<sup>th</sup> May, 2018.

**OFFICE ORDER**

In the interest of public service, the following Senior Grade Computer Operators/Computer Operators of Assam Secretariat are transferred and posted in the Establishments as shown against their names with immediate effect and until further order :

| <u>Names with present place of posting</u>                                                            | <u>New place of posting.</u>                                                   |
|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| 1. Shri Surojeet Das,<br>Computer Operator<br>Establishment of Education Adviser<br>to Govt. of Assam | : Establishment of Hon'ble Minister<br>Education, GDD, Law and Justice, Assam  |
| ✓ 2. Shri Subinoy Biswas, #<br>Assamese Language Computer Operator                                    | : Establishment of Education Adviser to<br>Govt. of Assam                      |
| 3. Shri Arup Suklabaidya,<br>Senior Grade Computer Operator<br>Chief Minister's Secretariat.          | : Establishment of Additional Chief<br>Secretary, SAD and GAD etc.             |
| ✓ 4. Shri Gautam Das, #<br>English Language Computer Operator                                         | : Establishment of Secretary, C.M.'s<br>Secretariat (Shri R. Chakraborty, IAS) |

Sd/- M.K. Saikia, ACS,  
Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department.

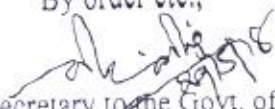
Memo No.S(E)11/2017/39-A

Dated Dispur, the 29<sup>th</sup> May, 2018.

Copy to :-

1. P.S. to Honorable Minister Education, Assam, Dispur for kind appraisal of Honorable Minister.
2. P. S. to Education Adviser to Govt. of Assam, Dispur for kind appraisal of Education Adviser.
3. P.S. to Additional Chief Secretary to the Govt. of Assam, SAD, GAD etc. for kind appraisal of Additional Chief Secretary.
4. P.S. to Commissioner and Secretary, SAD for appraisal of Commissioner and Secretary.
5. P.S. to Secy. to the Govt. of Assam, Chief Minister's Secretariat (Shri Ranjan Chakraborty, IAS) for information of Secretary.
6. Under Secretary to the govt. of Assam, S.A.(Accounts) Deptt. for information.
7. Persons concerned for information. They are directed to report for duty to their new place of posting immediately with intimation to this Deptt. and SA(A) Deptt.
8. Personal files/Guard file.
9. Office copy.

By order etc.,

  
Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department.



GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/15

Dated Dispur, the 31<sup>st</sup> May, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Language Computer Operators/Assamese Language Computer Operators of Assam Secretariat are posted to the Establishments as mentioned against their names with immediate effect and until further order :

| Sl. No. | Name of Computer Operator                                   | Establishments where posted                                                                             |
|---------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| 1.      | Chandan Saikia,<br>English Language Computer Operator       | Establishment of Commissioner and Secretary,<br>Secondary Education Department                          |
| 2.      | Tahrajar Rahman,<br>English Language Computer Operator      | Establishment of Commissioner and Secretary,<br>Agriculture Department (Amlan Barua, IAS)               |
| 3.      | Manash Pratim Borah,<br>English Language Computer Operator  | Establishment of Secretary, Personnel etc.<br>Deptt. (Tapan Chandra Sarma, IAS)                         |
| 4.      | Ajay Shankar Rabha,<br>English Language Computer Operator   | Establishment of Secretary, Home and Political<br>Department (M.R. Dutta, IAS)                          |
| 5.      | Fungkha Basumatary,<br>English Language Computer Operator   | Establishment of Secretary, Environment and<br>Forest Department (Amarendra Barua, IAS)                 |
| 6.      | Khirod Saikia,<br>Assamese Language Computer Operator       | Establishment of Secretary, P.P.G., FCS & CA,<br>etc. (Alok Kr. Saharia, IAS)                           |
| 7.      | Gautam Das,<br>English Language Computer Operator           | Establishment of Secretary, Social Welfare<br>Department (S.S. Meenakshi Sundaram, IAS)                 |
| 8.      | Chumki Khanikar,<br>English Language Computer Operator      | Establishment of Secretary, Secondary<br>Education (Shamsher Singh, IAS)                                |
| 9.      | Bhargab Chetia,<br>English Language Computer Operator       | Establishment of Secretary, Printing &<br>Stationary (Neera Gogoi Sonowal, IAS)                         |
| 10.     | Saurabh Jyoti Barman,<br>English Language Computer Operator | Establishment of Secretary, Skill Employment<br>& Entrepreneurship Department (Smt. H.<br>Teronpi, IAS) |

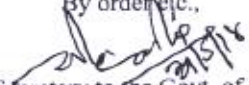
Sd/- Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

Memo No.S(E)86/2018/15-A

Dated Dispur, the 31<sup>st</sup> May, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam, SAD, GAD, etc. Deptt. for kind appraisal of Additional Chief Secretary.
2. P.S. to Principal Secretary to the Govt of Assam ..... Department for kind appraisal of Principal Secretary.
3. Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
4. P.S. to Commissioner and Secretary to the Govt of Assam ..... Department for kind appraisal of Commissioner and Secretary.
5. P.S. to Secretary to the Govt. of Assam,..... Department for appraisal of Secretary
6. Departments concerned for information and necessary action. The Superintendents of the Departments are requested to act as mentor to the newly recruited Computer Operators posted in their Departments on office procedure , punctuality , public relation and various kinds of letters etc.
7. Secretariat Administration (Accounts/PF cell ) Department.
8. Persons concerned. They are directed to report for duty immediately to the officers concerned where they are posted with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
9. Personnel Files/Guard File.
10. Office copy.

By order etc.,  
  
Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department



GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/16

Dated Dispur, the 31<sup>st</sup> May, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Language Computer Operators/Assamese Language Computer Operators of Assam Secretariat are posted to the Departments as mentioned against their names with immediate effect and until further order :

| Sl. No. | Name of Computer Operator                                                                                                                                                                | Department where posted           |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 1       | 1. Sunanda Deb,<br>English Language Computer Operator.<br>2. Kamal Deka,<br>Assamese Language Computer Operator.                                                                         | Election Deptt.                   |
| 2.      | Jyoti Priya Dutta,<br>Assamese Language Computer Operator                                                                                                                                | Technical Education Deptt.        |
| 3.      | Bikash Das,<br>Assamese Language Computer Operator                                                                                                                                       | Environment & Forest Deptt.       |
| 4.      | 1. Bhaskar Jyoti Aryya,<br>Assamese Language Computer Operator<br>2. Nabajit Das,<br>Assamese Language Computer Operator.<br>3. Marigold Terangpi,<br>English Language Computer Operator | Finance Deptt.                    |
| 5.      | Urmimala Mahanta,<br>English Language Computer Operator                                                                                                                                  | General Administration (A) Deptt. |
| 6.      | Debajit Baruah,<br>Assamese Language Computer Operator                                                                                                                                   | General Administration (B) Deptt. |
| 7.      | Subhas Das,<br>Assamese Language Computer Operator                                                                                                                                       | Public Enterprise Deptt.          |
| 8.      | Gita Moni Gogoi,<br>Assamese Language Computer Operator                                                                                                                                  | Personnel (B) Deptt.              |
| 9.      | Mayurima Sarmah,<br>Assamese Language Computer Operator                                                                                                                                  | Passport Deptt.                   |
| 10.     | Ramesh Rabha,<br>Assamese Language Computer Operator.                                                                                                                                    | Public Health Engineering Deptt.  |
| 11.     | Pinku Gayan,<br>Assamese Language Computer Operator.                                                                                                                                     | Political (A) Deptt.              |
| 12.     | Pabitra Gogoi,<br>Assamese Language Computer Operator.                                                                                                                                   | Political (Lokayukta Cell) Deptt. |
| 13.     | Gitashree Boruah,<br>Assamese Language Computer Operator.                                                                                                                                | Public Works (Roads) Deptt.       |
| 14.     | Nasir Uddin Dewan,<br>Assamese Language Computer Operator.                                                                                                                               | Public Works (Bldg. & NH) Deptt.  |
| 15.     | Sabiha Rahman<br>English Language Computer Operator                                                                                                                                      | Revenue & D.M. (L.R.) Department  |
| 16.     | 1. Kushal Boro,<br>Assamese Language Computer Operator<br>2. Aparaj Priyam Sarmah,<br>Assamese Language Computer Operator<br>3. Nayan Kalita,<br>English Language Computer Operator      | S.A. (Estt.) Deptt.               |

  
06/15/18

Sd/- Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

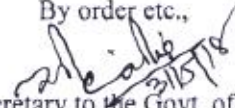
Memo No.S(E)86/2018/16-A

Dated Dispur, the 31<sup>st</sup> May, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam .....  
Department for kind appraisal of Additional Chief Secretary.
2. P.S. to Principal Secretary to the Govt of Assam .....  
Department for kind appraisal of Principal Secretary.
3. Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal  
of Commissioner & Secretary.
4. P.S. to Commissioner and Secretary to the Govt of Assam .....  
..... Department for kind appraisal of Commissioner and Secretary.
5. P.S. to Secretary to the Govt. of Assam,.....  
Department for appraisal of Secretary
6. Departments concerned for information and necessary action. The Superintendents of the  
Departments are requested to act as mentor to the newly recruited Computer Operators  
posted in their Departments on office procedure , punctuality , public relation and various  
kinds of letters etc.
7. Secretariat Administration (Accounts/PF cell ) Department.
8. Persons concerned. They are directed to report for duty immediately to the Commissioner  
& Secretary/Secretary of the Department where they are posted with intimation to this  
Deptt. and Secretariat Administration (Accounts) Deptt.
9. Personnel Files/Guard File.
10. Office copy.

By order etc.,



Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department

*Res*



GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/41

Dated Dispur, the 1<sup>st</sup> June, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Language Computer Operators/Assamese Language Computer Operators of Assam Secretariat are posted to the Departments/Establishments as mentioned against their names with immediate effect and until further order :

| Sl. No. | Name of Computer Operator                                  | Department/Establishment where posted                                                                         |
|---------|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| 1       | Shrijeet Basumatary,<br>English Language Computer Operator | Establishment of Secretary, Industries & Commerce, Science, Technology & Env. Deptt. (Shri Binod Seshan, IAS) |
| 2.      | Hemen Kalita,<br>English Language Computer Operator        | Establishment of Secretary, Revenue & D.M. Deptt. (Shri Manoj Kumar, IAS)                                     |
| 3.      | Biswajit Bora,<br>English Language Computer Operator       | Establishment of Secretary, Fisheries Deptt. (Shri Rakesh Kumar, IAS)                                         |
| 4.      | Jonali Devi,<br>English Language Computer Operator         | Establishment of Secretary, UDD (Smti. Rubi Bora, IAS)                                                        |
| 5.      | Raju Teron,<br>English Language Computer Operator          | Establishment of Secretary, S.A. Deptt. (Shri H.K. Nath, ACS)                                                 |
| 6.      | Pranjali Devi,<br>English Language Computer Operator       | S.A. (Accounts) Deptt. with additional duties with F.A. SAD                                                   |
| 7.      | Sumit Kumar Sharma,<br>English Language Computer Operator  | S.A. (Estt.) Deptt.                                                                                           |
| 8.      | Bidyawati Mech,<br>Assamese Language Computer Operator     | Implementation of Assam Accord Deptt.                                                                         |

Sd/- Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

Memo No.S(E)86/2018/41-A

Dated Dispur, the 1<sup>st</sup> June, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam, SAD, GAD, etc. Deptt. for kind appraisal of Additional Chief Secretary.
2. P.S. to Principal Secretary to the Govt. of Assam, I.A.A. Department for appraisal of Principal Secretary.
3. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
4. P.S. to Secretary to the Govt of Assam ..... Department for kind appraisal of Secretary.
5. Departments concerned for information and necessary action. The Superintendents of the Departments are requested to act as mentor to the newly recruited Computer Operators posted to their Departments on office procedure, punctuality, public relation and various kinds of letters etc.
6. Secretariat Administration (Accounts/PF cell) Department.
7. Persons concerned. They are directed to report for duty immediately to their place of posting immediately with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
8. Financial Adviser S.A. Department for information.
9. Personnel Files/Guard File.
10. Office copy

GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/50

Dated Dispur, the 6<sup>th</sup> June, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited Assamese/English Language Computer Operators of Assam Secretariat are posted to the Departments/Establishments as mentioned against their names with immediate effect and until further order :

| Sl. No. | Name of Computer Operator                                     | Department/Establishment where posted                                                                                       |
|---------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 1.      | Lipika Roy<br>Assamese Language Computer Operator             | Border Protection & Development Deptt.                                                                                      |
| 2.      | Madan Thapa<br>English Language Computer Operator             | Secretariat Admn. (P.F. Cell) Deptt.                                                                                        |
| 3.      | Sauradeep Nath<br>English Language Computer Operator          | Establishment of Shri S.S. Meenakshi Sundaram, IAS.<br>Secretary, Social Welfare Deptt.                                     |
| 4.      | Bijoyaditya Nag<br>English Language Computer Operator         | Finance Deptt.                                                                                                              |
| 5.      | Sanjit Pegu<br>English Language Computer Operator             | Finance Deptt.                                                                                                              |
| 6.      | Kumar Krishna Choudhury<br>English Language Computer Operator | Establishment of Commissioner & Spl. Secretary to<br>the Govt. of Assam, PW (Bldg. & N.H.) Deptt.<br>(Shri Raj Chakravarty) |
| 7.      | Gitamoni Kurmi<br>English Language Computer Operator          | P.W.(Bldg. & N.H.) Deptt. against existing vacancy.                                                                         |
| 8.      | Prabal Jyoti Mazumdar<br>English Language Computer Operator   | Home & Political Deptt.                                                                                                     |

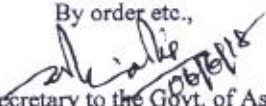
Sd/- Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration Deptt.

Memo No.S(E)86/2018/50-A

Dated Dispur, the 6<sup>th</sup> June, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam, SAD, GAD, etc. Deptt. for kind appraisal of Additional Chief Secretary.
2. P.S. to Principal Secretary to the Govt. of Assam, Home & Political/Border Protection and Development Department for appraisal of Principal Secretary.
3. P.S. to Principal Secretary to the Govt. of Assam, Finance Department for appraisal of Principal Secretary.
4. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
5. P.S. to Commissioner & Special Secretary to the Govt. of Assam, Public Works (Building & N.H.) Department for appraisal of Commissioner & Special Secretary.
6. P.S. to Commissioner & Secretary to the Govt. of Assam, Finance/Home & Political Deptt. for appraisal of Commissioner & Secretary.
7. P.S. to Secretary to the Govt. of Assam ..... Department for kind appraisal of Secretary.
8. Finance (Estt.-B) Deptt. for information and necessary action.
9. Departments concerned for information and necessary action. The Superintendents of the Departments are requested to act as mentor to the newly recruited Computer Operators posted in their Departments on office procedure, punctuality, public relation and various kinds of letters etc.
10. Secretariat Administration (Accounts/PF Cell) Department.
11. Persons concerned. They are directed to report for duty to their place of posting immediately with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
12. Personnel Files/Guard File.
13. Office copy.

By order etc.,  
  
Joint Secretary to the Govt. of Assam,  
Secretariat Administration (Estt.) Department  
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GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/46

Dated Dispur, the 4th June, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Language Computer Operators of Assam Secretariat are posted to the Departments as mentioned against their names with immediate effect and until further order :

| Sl. No. | Name of Computer Operator                                       | Department where posted                                                      |
|---------|-----------------------------------------------------------------|------------------------------------------------------------------------------|
| 1       | Shahin Shabnam,<br>English Language Computer Operator           | Finance (P.R.U.) Department.                                                 |
| 2.      | Partha Senapati,<br>English Language Computer Operator          | P.W. (Bldg. & NH) Department.                                                |
| 3.      | Ashish Konwar,<br>English Language Computer Operator            | Political (A) Department.                                                    |
| 4.      | Samrat Shome,<br>English Language Computer Operator             | Residential Office of Hon'ble Chief Minister (Brahmaputra State Guest House) |
| 5.      | Bibhu Ranjan Chakrabarty,<br>English Language Computer Operator | Secretariat Administration (Estt.) Deptt.                                    |

Sd/-Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

Memo No.S(E)86/2018/46-A

Dated Dispur, the 4<sup>th</sup> June, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam, SAD, GAD, etc. Deptt. for kind appraisal of Additional Chief Secretary.
2. P.S. to Additional Chief Secretary to the Govt. of Assam, Chief Minister's Secretariat for kind appraisal of Additional Chief Secretary.
3. P.S. to Principal Secretary to the Govt. of Assam, ..... Department for appraisal of Principal Secretary.
4. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, ..... Department for appraisal of Commissioner & Secretary.
6. P.S. to Secretary to the Govt. of Assam ..... Department for kind appraisal of Secretary.
7. Finance (Estt.-B) Deptt. for information and necessary action.
8. Departments concerned for information and necessary action. The Superintendents of the Departments are requested to act as mentor to the newly recruited Computer Operators posted in their Departments on office procedure, punctuality, public relation and various kinds of letters etc.
9. Secretariat Administration (Accounts/PF Cell) Department.
10. Persons concerned. They are directed to report for duty to their place of posting immediately with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
11. Shri Samrat Shome for information. He is directed to report to the P.P.S. to Hon'ble Chief Minister, Assam for duty immediately with intimation to this Deptt. and S.A.(Accounts) Deptt.
12. Personnel Files/Guard File.
13. Office copy.

By order etc.,

(M. K. Saikia, ACS)

Joint Secretary to the Govt. of Assam,  
Secretariat Administration (Estt.) Department

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GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/45

Dated Dispur, the 4<sup>th</sup> June, 2018.

**OFFICE ORDER**

In the interest of public service and in partial modification of this Department's Office Order issued vide No.S(E)86/2018/10 dated 25<sup>th</sup> May, 2018, Shri Pranab Baro, English Language Computer Operator is now posted in Secretariat Administration (Establishment) Department.

Sd/- Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam  
Secretariat Administration Deptt.

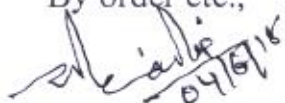
Memo No.S(E)86/2018/45-A

Dated Dispur, the 4<sup>th</sup> June, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam, S.A.Deptt. for kind appraisal of Additional Chief Secretary.
2. P.S. to Principal Secretary to the Govt. of Assam, Home & Political Deptt. for kind appraisal of Principal Secretary.
3. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Deptt. for appraisal of Commissioner & Secretary.
4. P.S. to Secretary to the Govt. of Assam, Home & Political Deptt. for appraisal of Secretary.
5. Secretariat Administration (Accounts/P.F. Cell) Department for information.
6. Shri Pranab Baro, English Language Computer Operator, for information. He is directed to report for duty to his new place of posting immediately with intimation to S.A. (Accounts) Deptt.

By order etc.,

  
(M. K. Saikia, ACS)

Joint Secretary to the Govt. of Assam,  
Secretariat Administration (Estt.) Deptt.





GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
ASSAM SECRETARIAT : DISPUR, GUWAHATI-6

No.S(E)86/2018/46

Dated Dispur, the 4th June, 2018.

**OFFICE ORDER**

In the interest of public service, the following newly recruited English Language Computer Operators of Assam Secretariat are posted to the Departments as mentioned against their names with immediate effect and until further order :

| Sl. No. | Name of Computer Operator                                       | Department where posted                                                      |
|---------|-----------------------------------------------------------------|------------------------------------------------------------------------------|
| 1       | Shahin Shabnam,<br>English Language Computer Operator           | Finance (P.R.U.) Department.                                                 |
| 2.      | Partha Senapati,<br>English Language Computer Operator          | P.W. (Bldg. & NH) Department.                                                |
| 3.      | Ashish Konwar,<br>English Language Computer Operator            | Political (A) Department.                                                    |
| 4.      | Samrat Shome,<br>English Language Computer Operator             | Residential Office of Hon'ble Chief Minister (Brahmaputra State Guest House) |
| 5.      | Bibhu Ranjan Chakrabarty,<br>English Language Computer Operator | Secretariat Administration (Estt.) Deptt.                                    |

Sd/-Ahmed Hussain, IAS  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration (Estt) Deptt.

Memo No.S(E)86/2018/46-A

Dated Dispur, the 4<sup>th</sup> June, 2018.

Copy to :

1. P.S. to Additional Chief Secretary to the Govt. of Assam, SAD, GAD, etc. Deptt. for kind appraisal of Additional Chief Secretary.
2. P.S. to Additional Chief Secretary to the Govt. of Assam, Chief Minister's Secretariat for kind appraisal of Additional Chief Secretary.
3. P.S. to Principal Secretary to the Govt. of Assam, ..... Department for appraisal of Principal Secretary.
4. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Admn. Deptt. for appraisal of Commissioner & Secretary.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, ..... Department for appraisal of Commissioner & Secretary.
6. P.S. to Secretary to the Govt. of Assam ..... Department for kind appraisal of Secretary.
7. Finance (Estt.-B) Deptt. for information and necessary action.
8. Departments concerned for information and necessary action. The Superintendents of the Departments are requested to act as mentor to the newly recruited Computer Operators posted in their Departments on office procedure, punctuality, public relation and various kinds of letters etc.
9. Secretariat Administration (Accounts/PF Cell) Department.
10. Persons concerned. They are directed to report for duty to their place of posting immediately with intimation to this Deptt. and Secretariat Administration (Accounts) Deptt.
11. Shri Samrat Shome for information. He is directed to report to the P.P.S. to Hon'ble Chief Minister, Assam for duty immediately with intimation to this Deptt. and S.A.(Accounts) Deptt.
12. Personnel Files/Guard File.
13. Office copy.

By order etc.,

  
(M. K. Saikia, ACS)

Joint Secretary to the Govt. of Assam,  
Secretariat Administration (Estt.) Department

