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GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
Janata Bhawan, Dispur, Guwahati-781006

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated, Dispur the 01st September, 2021

No.GAG(B) 56/2020/42: In pursuance of the Finance (Estt.-B) Department's Notification vide No.FEB129/2021/37 dated 04/08/2021, the Governor of Assam is pleased to constitute the following Committee for Concurrence of Administrative Approval with immediate effect:

Sl. No.	Name of the Concurrence Committee	General Administration Department	General Administration(SA)Department
1	Departmental Finance Committee(DFC)	Commissioner & Secretary, General Administration Department- Chairperson	Commissioner & Secretary, General Administration Department- Chairperson
		Desk Officer JS(BL), GAD- Member Secretary	Desk Officer Addl. Secy(SBB)- Member Secretary
		JS(SK) DS(MD) US(AD),US(KKD)- Members	Secy(MH) JS(SK)- Members
		Sr. FA, GAD - Member	Sr.FA., GA(SA)Deptt.- Member
		Any other officers as may be decided by the Chairperson	Any other officers as may be decided by the Chairperson

1. Meetings of the Committees

1.1.Departmental Finance Committee will sit on every Monday. If Monday is a holiday, meeting will be held on next working day.

2. Modalities for functioning of the Committees

2.1.The Heads of Department (HoD) will submit proposals to the Chairperson of the Committee, as the case may be, atleast 7(seven) days before the meeting of the concerned Committee along with checklists at Annexure-I.

2.2.In the meeting of the Committee, Member Secretary will elaborate the proposals before the Committee, and make a presentation, if required.

3. The Heads of Department have to furnish proposal(s) atleast 10(ten) days before the meeting of the Administrative Department for placing in the Standing Finance Committee and Special Standing Finance Committee along with duly filled in prescribed checklist.

4. All Conditions issued vide No. FEB129/2021/37 dated 04/08/2021 will be followed.

The Committee will come into force with immediate effect


(M.S.Manivannan, IAS)

Commissioner & Secretary to the Govt. of Assam
General Administration Department

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Memo No. GAG(B) 56/2020/42-A

Dated, Dispur the 01st September, 2021

Copy for information and necessary action to:

1. The P.S. to Hon'ble Minister, General Administration Department, Dispur for kind appraisal of Hon'ble Minister.
2. The Chief Engineer, PW(B&NH) Departments, Chandmari, Guwahati-3.
3. The P.S. to Principal Secretary, Finance Department, Dispur for kind appraisal of Principal Secretary.
4. The P.S. to the Commissioner & Secretary, General Administration Department, Dispur for kind appraisal of Commissioner & Secretary
5. The P.S. to Secretary(MH), General Administration(SA) Department, Dispur for kind appraisal of Secretary.
6. The Joint Secretary/ Deputy Secretary/ Under Secretary (All), General Administration Department, Dispur.
7. The Sr. FA, General Administration Department, Dispur.
8. Content Manager, GAD, for uploading in GAD's Website.

By Order's etc.,

Joint Secretary to the Govt. of Assam
General Administration Department