

GOVERNMENT OF ASSAM SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT DISPUR :: GUWAHATI-6.

Block-A, Ground Floor, Janata Bhawan, <u>sad.assam@gov.in</u>, sad.assam.gov.in

No. S(E) 135/2014/77

Dated, Dispur, the 21st Sept, 2020.

NOTICE

This is for general information to all concerned Assistants (Senior Administrative Assistant and Junior Administrative Assistant) under the establishment of Secretariat Administration (Estt.) Department that applications are invited from those who are willing to perform Protocol duties under General Administration Department. They will be entitled for TA & DA as per existing Rules.

The application in plain paper should reach the undersigned on or before

25-09-2020.

Deputy Secretary to the Govt. of Assam, Secretariat Administration (Estt.) Department

Memo No. S(E) 135/2014/77-A Copy to : Dated, Dispur, the 21st Sept, 2020.

- 1. Superintendents of all Departments of Assam Secretariat with a request to bring this to the notice of the Assistants concerned.
- 2. The Establishments of all Ministers/ Additional Chief Secretaries/ Principal Secretaries / Commissioner & Secretaries / Secretaries with a request to bring this to the notice of the Assistants concerned.
- 3. Joint Secretary to the Govt. of Assam, General Administration Department, Dispur & State Protocol Officer w.r.t. your letter No. GAG (A) 24/2020/23 dated 08-09-2020.
- 4. Sad.assam.gov.in
 - 5. Office Notice Board
 - 6. Office copy/Guard file.

By order etc.

Deputy Secretary to the Govt. of Assam, Secretariat Administration (Estt.) Department