

**MINUTES OF THE MEETING ON WEBSITE DEVELOPMENT OF GAD ON 22/5/2018 AT 11:30 AM IN THE CONFERENCE ROOM, A-BLOCK, 2<sup>ND</sup> FLOOR, JANATA BHAWAN, DISPUR**

**Officials Present :-**

1. Sri Ahmed Hussain, IAS, Commissioner & Secretary, GAD.
2. Sri T.P. Bhusal, ACS, Joint Secretary, GAD.
3. Smti. Bhaswati Duara, Technical Director, NIC, Assam.
4. Representatives from D.C. Offices and Uneecops Technologies Ltd. and Dealing Assistants of GAD at ANNEXURE-A.

The meeting was chaired by the Commr. & Secy., GAD. At the outset, he welcomed all the members and discussed about addition of New Portlets in the GAD Website and other related issues. Views of the officials from DC offices, NIC and representatives from Uneecops Technologies Ltd. were also obtained. Representative of the Uneecops Technologies Ltd., service provider for the website development of GAD delivered a power point presentation regarding Standardized Website Framework under ePrastuti and the possibilities of addition of new portlets in the website of GAD for upgradation of the same.

After threadbare discussion, the following action points are derived :-

Sl. No.	Action Points	Concerned Offices
1	The Standardization of the Websites of the DC Offices will be initiated under ePrastuti framework for subsequent linking with Website of GAD as sub-organization in consultation with Web Developmental Cell, Govt. of Assam under IT Department, Govt. of Assam, and NIC, Assam.	GAD / Web Development Cell, Govt. of Assam / NIC/ DC Offices.
2	NIC may be requested to develop / provide New Apps for booking of the Circuit Houses / Assam Bhawan / Assam Houses situated in different places in India. In the first phase, applications have to be developed for Assam House, Shillong and Assam House, Kolkata. Subsequently, steps may be taken for the other Bhawans situated in Mumbai/ Chennai/ Vellore etc.	GAD / NIC.
3	An Empowered Committee may be constituted for monitoring different e-Governance initiatives at the district level (DC Offices).	DC Offices.
4	Steps may be taken for complete updating of the e-Manav Sampada project at the District level (DC Offices). Current status report may be called from NIC regarding implementation of the e-Manav Sampada project in the DC Offices for reviewing and taking further necessary action. Shri T.P. Bhusal, ACS, Joint Secretary, GAD will liase with NIC for e-Manav Sampada project for GAD.	GAD / NIC.
5	NIC is requested to create a link URL in consultation with the Service Provider, Uneecops Technologies Ltd., by 15 <sup>th</sup> June/2018 for subsequent uploading of data from the DC Offices/ Assam Houses/Bhawans in the prescribed formats (ANNEXURE-I,II,III) of database for generation of reports / information for day-to-day administrative works of the Department.	NIC / Uneecops Technologies Ltd.
6	Steps may be initiated for creating fund position for rolling out of the ePrastuti Project in the District level (DC Offices) in consultation with Web Development Cell, Govt. of Assam under IT Department, Govt. of Assam and SAD.	GAD.
7	Application format for booking of rooms/ seats of/ in the Circuit Houses / Assam Bhawans / Houses may be uploaded in the Department's Website.	GAD.
8	All official correspondences via Email has to be carried out by the Department's Govt. Email ID only - <a href="mailto:gad.assam@gov.in">gad.assam@gov.in</a> - For password for use of the Email ID by the concerned officials, Sri Dipjyoti Das, Monitor, EPABX, GAD and Smti. Bornali Gogoi, Jr. A.A., GAD may be consulted.	GAD.

9	A discussion was also made on Circuit House Management Committee (CHMC). All district officials present were instructed to take up steps for formation of Committees, holding 1 <sup>st</sup> meeting, opening of Bank Account and to immediately intimate the Department. All district officials were instructed to constantly update the websites so that it remains a dynamic website.	DC Offices.
---	---	-------------

Ahmed  
23/05/18

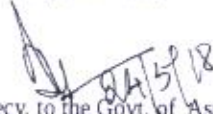
(Sri Ahmed Hussain, IAS)  
Commissioner & Secretary to the Govt. of Assam  
General Administration Department

Memo No GAG(A).135/2015/Vol-II/114-A  
Copy to :-

Dated Dispur, the 23<sup>rd</sup> May/2018.












1. The S.O to Chief Secretary, Assam, Dispur, Guwahati, for kind information of the Chief Secretary.
2. P.S. to the Principal Secretary, General Administration Department, for kind appraisal of the Principal Secretary.
3. All Deputy Commissioners, Assam.
4. Smti Suchitra Pyarelal, State Informatics Officer, NIC, Assam State Unit.
5. The Joint Secretary to the Govt. of Assam, Information and Technology Department, Dispur, Assam.
6. Smti Bhaswati Duara, Technical Director, NIC, Assam State Unit.
7. Sri Tapan Gogoi, Scientist- F, NIC State Unit, Assam.
8. Web Development Cell, Govt. of Assam.
9. Unecops Technologies Ltd.
10. All concerned Officers and Staff of General Administration Department.
11. Copy for uploading in the website.

By order etc.,

  
Joint Secy. to the Govt. of Assam,  
General Administration Department



**Attendance for the meeting on 22/5/2018 at 11-30 AM regarding addition of new Portlet in the Website of General Administration Department**

Sl. No.	Name and Designation of the Officer	Department/ Address	Signature with Mobile Number
1.	Sri Ahmed Hussain, IAS Commissioner & Secretary,	General Administration Department	
2.	Sri T.P. Bhusal, ACS Joint Secretary	General Administration Deptt	
3.	Ms. Bhacumati Quara Tech. Dir, NIC, Assam State	NIC	7002851856.
4.	Sri Madhab Das, Jr. Asstt	D.C. office, Lalchampi	 9435859928
5.	Sri Rajin Roy Daimen Sr. Asstt	DC office, Nalgaon	 9864614408
6.	Sri Guajest Kashyap ACS	O/O DC Kamrup (Metou)	Kashyap 9401324005
7.	Sr. Anil Ch. Das ACS Asstt	O/O D.C. North Karbianglor Hamren	 983920422 22/5/2018
8.	Jayaraman Barman CDPH, Darrang.	O/o Deputy Commissioner Darrang, Mangaldai	 970642804
9.	Priyanka Sharma, ACS D.C. Siangga	O/o D.C. Siangga	 9401494673 22/5/2018
10.	Deepak K. Aphain, DIO	O/O DC Tinautia	 943542437
11.	Napoleon Pegu, Jr. Asstt	O/O Deputy Commissioner, Dhemaji	 9133809242.
12.	Papani Das, ACS Asst. Commissioner, Jorhat	O/O Deputy Commissioner, Jorhat	 8149201734
13.	Diplab Majumdar. Project Co-ordinator, UNICEF	UNICEF TECHNOLOGIES LTD, Coochbehar	 7002826112
14.	Ramani Malakar	Sr. Asstt. D.C's office, Nalbari	 9101529685
15.	Hiranya Kr Goswami	A.O. D.C.'s Office Nalbari	 9957038988
16.	Ranjit Barua AFO	D.C.'s office Coochbehar	9435630107
17.	Pradip Kumar Guha Circle officer, Lokapur, Cachin	O/O Deputy Commissioner Cachin	8638509768#
18.	Ranveer Barua, ADC Kamrup	O/O The Deputy Commissioner, Kamrup	
19.	Diganta Barman, Sr. Asstt.	O/O The Deputy Commr. Baksa, Muzshelpur	94350-02345
20.	Anup Saikia, Jr. Asstt.	O/O The D.C.'s Office, Bongaigaon	9365122155
21.	Jayanta K. Nath	ADIO, NIC Tazewar, O/O DC's office, Sonitpur	9402112073
22.	W. Santi Singh	DIO, NIC Cachin O/O DC office Cachin	9402275284
23.	Pranab jyoti Maral	DIO, NIC, Nagaon	9435060660
24.	Bharet Konwar, ACS	Asstt Commissioner, Darrang	2724036267









NEW RECRUITMENTS (Direct Recruitment / Special Recruitment Drive)

Name of Office	Name of Posts	Grade of the Posts	Total no. of posts advertised	Total no of persons appointed	Year of appointment (Financial Year)
1	2	3	4	5	6

the me  
res. Vic  
ere als  
levelop  
under  
of the  
dbare c

n of the  
work i  
nsultati  
ent, Ge  
velop  
ans / A  
; appli  
n Hous  
s situat