

MINUTES OF THE REVIEW MEETING ON SUPERVISION OF CENSUS WORKS IN THE
GENERAL ADMINISTRATION DEPARTMENT TAKEN BY COMMISSIONER &
SECRETARY, GENERAL ADMINISTRATION DEPARTMENT ON 22/7/2019 AT 10:00 A.M

Venue : Office chamber of the Commissioner & Secretary, General Administration
Department , 3rd Floor, CM Block

Time : 10.00 AM

Date : 22nd July, 2019

Members/ Officers Present

1. Commissioner & Secretary to the Govt. of Assam, General Administration Department
2. Secretary to the Govt. of Assam, General Administration Department
3. Deputy Director General, Directorate of Census Operations, Assam.
4. Nijara Sarma, Deputy Director, Directorate of Census Operations, Assam.

A Review meeting on the supervision works for Census, 2021 in the General Administration Department with the officials of Directorate of Census Operations, Guwahati, Assam was held on 22/07/2019. The meeting was chaired by the Commissioner & Secretary, General Administration Department.

At the outset, the Commissioner & Secretary, GAD welcomed all the members present in the meeting and discussed the various issues related to works of the Census operation -2021 alongwith action to be taken as given below:

Sl No.	Discussion points	Action taken / to be taken
1.	Regarding Languages to be used in Census, 2021	Deputy Registrar General, Directorate of Census Operations, Assam was requested to follow languages used in last census-2011 vide letter no.GAG(A)87/2019/20 dated 14/7/2019 Action: Directorate of Census Operations, Assam.
2.	Regarding training of Master Trainers	Directorate of Census Operations, Assam will take up necessary action and intimate the Commissioner & Secretary, General Administration Department about the schedule of trainings Action: Directorate of Census Operations, Assam.
3.	Regarding constitution a State Level Census Coordination Committee	Draft Notification prepared and to be notified after getting approval from Chief Secretary, Assam. Action: General Administration Department.
4.	Regarding issuing of visitor pass/ car pass to officials of Directorate of Census Operations, Assam	SA(E) Department was requested for taking necessary action vide letter no. GAG(B)157/2019/11 dated 23/5/2019. Action: General Administration Department.
5.	Notification For Census of Population of India, 2021	Notification issued vide letter no.GAG(B)208/2019/19 dated 15/5/2019 Action: General Administration Department
6.	Notification on conduct of Pre-Test for Census, 2021	(i)Notification issued vide letter no.GAG(B)208/2019/23 dated 19/7/2019 (ii)The Director of printing & stationery is requested to publish in the Extraordinary issue of Assam Gazette immediately and to send 20 copies

		to this Department vide letter no. GAG(B)208/2019/24 dated 20/7/2019 Action: General Administration Department & Director of Printing & Stationery
7.	Regarding non receipt of notification and information for conduct of Census, 2021.	DCs of concerned districts are requested to submit Circular 3 report within 7 th August, 2019 vide letter No. GAG (A) 135/2019/22 dated 23/7/19. Action: General Administration Department
8.	Regarding Construction of approach road to the DCO office site at Amingaon	Commissioner & Secretary, PWD(Roads) is requested to take necessary action vide letter No. GAG (A) 135/2019/24 dated 23/7/19 Action: General Administration Department
9.	Regarding Floor Area Ratio of under construction office at Amingaon	Commissioner & Secretary, UDD CEO GMDA is requested to take necessary action vide letter No. GAG (A) 135/2019/27 dated 25/7/19 Action: General Administration Department
10.	Regarding furnishing updated city town maps	Commissioner & Secretary, UDD is requested to take necessary action vide letter No. GAG (A) 135/2019/26 dated 23/7/19 Action: General Administration Department

The Commissioner & Secretary, General Administration Department also directed to take follow up action on following points:

(i) To arrange a State Level Meeting with all Divisional Commissioners, Deputy Commissioners, Registrar General and Census Commissioner, India, and State Level Coordination meeting in the month of August.

(ii) A Whatsapp Group on Census is to be opened consisting of Commissioner & Secretary, General Administration Department, all Divisional Commissioners, DCs, SDOs and Deputy Registrar General, Directorate of Census Operations, Assam.

(iii) The Department to process all the letters received on Census within 3 days from the date of receipt.

The meeting ended with vote of thanks from the chair.

Sd -

Commissioner & Secretary to the Govt. of Assam,
General Administration Department

Memo No:-GAG(B) 157/2019/12-A
Copy to:-

Dated-Dispur, the 2nd August, 2019

✓ 1. The Deputy Registrar General, Directorate of Census Operations, Assam for kind information and necessary action.

By orders etc.,

M. K. Das
Secretary to the Govt. of Assam,
General Administration Department