



GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR:: GUWAHATI-6

Block-A, Second Floor, Janata Bhawan, email ID :- gad.assam@gov.in, website :- gad.assam.gov.in

Minutes of the Meeting held on 29th November/2019 at 11:00 AM at the Conference Room, Block-A, Second Floor, Janata Bhawan, Dispur for discussions on integration/ data migration of the two citizen-centric Services under General Administration Department (GAD) to the RTPS Portal

Members present : Annexure-1

At the outset, the Chair welcomed all the members and elaborated on the Agenda for the Meeting, which encompassed matters related to integration/ migration of the two Notified citizen centric Services in GAD viz. Next of Kin Certificate and Senior Citizen Certificate from "e-District" to the "Service Plus" framework of the RTPS Portal.

After detailed discussions, the members of the Committee concluded on the following decisions:-

Sl. No.	Decision	Responsibility
1	The existing data of the two afore-mentioned Services shall be hosted in the Data Centre located at AMTRON till the new State Data Centre comes up since it is important to have a repository system for the existing data, before migration from the existing e-District application to the RTPS Portal/ Service Plus application.	AMTRON
2	The structure of Database, Server and Data Mapping details of the two (2) G2C Services shall be shared with GAD and NIC for the purpose of migration from e-District/ SSDG to the RTPS Portal.	AMTRON
3	A Meeting shall be convened with the Stakeholders for integration of Payment Gateway, SMS/Email Gateway, Digi-locker, Digital Signature, e-gras , Umang, e-Taal, PGS, e-Praman with the RTPS Portal/ Service Plus application.	GAD and NIC
4	The revised BPR Report shall be shared with GAD for finalization/ approval of the same.	ARIAS Society
5	A Committee shall be formed with Representatives from GAD, ARIAS Society, NIC, AMTRON, Information Technology Department, Administrative Reforms and Training Department and one (1) Representatives from the DC Offices of the Sixth-Schedule Areas and one (1) Representative from DC Office, Kamrup (Metro) to vet the BPR submitted by ARIAS Society.	GAD
6	On completion of vetting, the BPR shall be shared with NIC for the Project Plan/ Timeline for commencement of delivery of the Services through the RTPS Portal.	GAD
7	It shall be ensured that the "GO Live" date is same for all the Districts of Assam including the Sixth-Schedule Areas.	NIC
8	User Acceptance Trainings on "Service Plus" for sample groups shall be conducted after incorporation of the 2 (two) G2C Services of GAD in the Service Plus application.	GAD and NIC

The meeting ended with a vote of thanks from the Chair.

(Smti. Kimnei Changsan, ACS)

Joint Secretary to the Govt. of Assam, GAD, and
Nodal Officer, GAD (Assam Citizen Centric Service Delivery Project)

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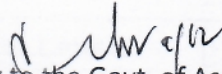
Memo No. GAG(A).356/2017/Vol.II/.....¹⁰⁵
Copy to :-

Dated Dispur, ..^{7th}09.....December/2019

1. The Commissioner and Secretary to the Govt. of Assam, General Administration Department, Janata Bhawan, Dispur, for kind appraisal.
2. Members / Official present.....
3. Office Copy.
- ✓ 4. Copy for uploading in GAD's website.

(Total three sheets)

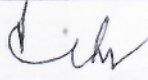
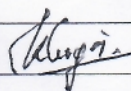
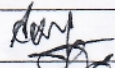
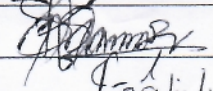
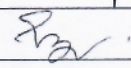

By orders etc.,


Joint Secretary to the Govt. of Assam, GAD, and,
Nodal Officer, GAD (Assam Citizen Centric Service Delivery Project)

AB

Meeting for discussion for System Integration / Data Migration etc. of the existing systems / softwares for electronic delivery of the notified services under GAD through the RTPS Portal of the Government of Assam in connection with the Assam Citizen Centric Service Project under General Administration Department (GAD)

Date : 29-11-2019
 Time : 11:00 AM
 Venue : Conference Room, Second Floor, Block-A, Janata Bhawan, Dispur.

Sl. No.	Officials Present	Name in Capital Letters	Signature with Date
1	SIO, NIC, Assam State Centre	—	
2	State Project Director, ARIAS Society	—	
3	General Manager, AMTRON	—	
1	Joint Secretary, GAD and Nodal Officer from GAD for ACCSDP	KIMNEI CHANHSAN	
2	Tapan Kr. Gogoi, NIC		
	K. Chandra		
3	Anindita Kashyap (PO, WAD)	ANINDITA KASHYAP	
4	Sanjib Sarma	OSD, AMTRON	
5	Jyoti Prasad	MANAGER, AMTRON	29/11/19
6	PARTHA P. BARUAH	SPM, Medhassu	
7	Husne Ala	HUSNE ALA	
8	APURVITA MAZUMDAR, Jr. BPR&IT Specialist ARIAS Society.		
9	PROGYA BARUAH, BPRE, ARIAS Society.		