



GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION DEPARTMENT
DISPUR :: GUWAHATI-6

Block-A, Second Floor, Janata Bhawan, email ID :- gad.assam@gov.in, website : gad.assam.gov.in

Minutes of the meeting with the representatives of the All Assam District Administration Employees Union (Sadou Aom Zilla Prasashan Karmachari Santha) held on 19-02-2020

Officials / Members present : Annexure-1.

At the outset, the Chair welcomed all the members / officials and elaborated on the Agenda for the Meeting and accordingly the status against each matter was placed before the officials / members present and the following action points were derived against the specific demands of the Union :-

Sl. No.	Demands	Action points
1	Creation of new posts of Superintendent, Head Assistant and Accountant in DC estts.	<ul style="list-style-type: none"> ➤ Department will examine the promotion as well as recruitment terms and conditions for the post of Superintendent at the earliest for moving the proposal to Personnel Department and subsequently to Finance Department for creation of new posts in the DC estts. ➤ The proposal for creation of new posts of Head Assistants in DC estts. has already been moved to Personnel Department for recommendations. ➤ The matter of creation of new post of Accountant in DC estts. will take time as it is not within the administrative purview of General Administration Department (GAD). However, looking at the increased volume of finance related activities in the Deputy Commissioners' establishments arising out of the numerous project funds being handled there is a felt need of the creation of the posts of Accountant in the Deputy Commissioners' amalgamated establishments. Hence it is decided to submit a proposal accordingly to the Personnel Department and Finance Department for their views and guidance.
2	Revision of Qualifying Service for selection of candidates to the posts of Head Assistants in the DC estts.	Department will take necessary steps for inserting a Proviso in the prevailing Service Rules for providing an option for filling up of the posts of Head Assistants in the DC estts. (where there is more than one vacancy) from the cadre of Sadar Nazir with 3(three) years continuous service in the post of Sadar Nazir, or, from the cadre of Senior Assistant with 5(five) years continuous service in the post of Senior Assistant.
3	Revision of nomenclature of the posts of Junior Assistants, Senior Assistants etc. in the DC estts.	The matter has already been referred to Personnel Department.
4	Revision of Grade Pay of the posts of Supervisory Assistants in the DC estts.	Finance (PRU) Department will be requested to resolve the matter of Grade Pay of the posts of Supervisory Assistant and Senior Assistant as the present notified Grade Pays of both the posts appears to be same whereas Supervisory Assistant is a promotional post as per "The Assam Ministerial District Establishment Service Rules, 1967".

In addition to the above mentioned decisions, it has also been proposed from the Chair that necessary steps will be taken for working out a "Training and Capacity Building" course / programme for the employees of the Deputy Commissioners' establishments under the administrative control of General Administration Department and

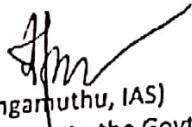
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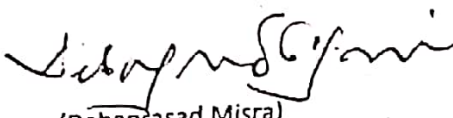
the same will be examined for linking with promotion in the respective cadres. An appropriate Module will be designed with the help of Institutions like Assam Administrative Staff College etc. soon.


Further, it has been mentioned from the Chair that necessary steps are being taken for keeping Budget Provision for organizing Employees' Week at District Level and subsequently in the State Level from the concerned District Administration.


The representatives of the Union are also informed that they may feel free to communicate any such issues of importance and also for the necessary follow up of the decisions taken in these matters with Shri Debaprasad Misra, AS, Additional Secretary to the Government of Assam, GAD and Smtl. Miranda Das, ACS, Deputy Secretary to the Government of Assam, GAD.

The meeting ended with a vote of thanks from the Chair.


(Dr. M. Angamuthu, IAS)
Commissioner and Secretary to the Govt. of Assam,
General Administration Department


(Debaprasad Misra)
Additional Secretary to the Govt. of Assam,
General Administration Department


(Smtl. Miranda Das, ACS)
Deputy Secretary to the Govt. of Assam,
General Administration Department


(Shri Ranjan Baruah)
Under Secretary to the Govt. of Assam,
General Administration Department

19th May
Dated Dispur, the 13th March/2020

Memo No. GAG(B).453/2018/245-A

Copy to :-

- 1) The Additional Secretary to the Government of Assam, General Administration Department, Janata Bhawan, Dispur.
- 2) All Deputy Commissioners for kind information and necessary action.
- 3) The Under Secretary to the Government of Assam, General Administration Department, Janata Bhawan, Dispur.
- 4) P.S. to the Commissioner and Secretary to the Government of Assam, General Administration Department, Janata Bhawan, Dispur for kind appraisal of the Commissioner and Secretary.
- 5) P.S. to the Secretary to the Government of Assam, General Administration Department, Janata Bhawan, Dispur for kind appraisal of the Secretary.
- 6) The President / General Secretary, All Assam District Administration Employees Union, Guwahati, for information and necessary action. (email ID :- sazpk@gmail.com).
- 7) Concerned Assistant dealing Training related matters for necessary action against the decision of working out a "Training and Capacity Building" course / programme or the employees of the Deputy Commissioners' establishments under the administrative control of General Administration Department.
- 8) Office Copy.
- 9) Copy for uploading in Department's website.

By orders etc.,


Deputy Secretary to the Government of Assam,
General Administration Department

AB

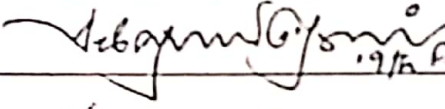
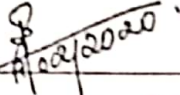
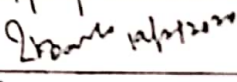
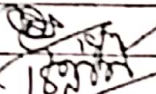
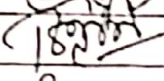
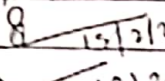
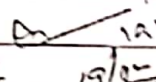
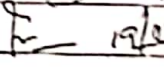


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ATTENDANCE SHEET FOR THE MEETING WITH THE REPRESENTATIVES OF THE
SADOU ASOM ZILLA PRASASHAN KARMACHARI SANTHA (ALL ASSAM DISTRICT
ADMINISTRATION EMPLOYEES UNION)

DATE : 19-02-2020
TIME : 10:00 AM
VENUE : CONFERENCE ROOM, BLOCK-A, SECOND FLOOR, JANATA BHAWAN, DISPUR, GUWAHATI-6.

Sl. No.	Name and Designation	Signature with date
1	Dr. M. Angamuthu, IAS Commissioner & Secretary, GAD	
2	Shri D. Misra, ACS Additional Secretary, GAD	 19/2/2020
3	Shri B. Lekharu, ACS Joint Secretary, GAD	x x
4	Smtl. M. Das, ACS Deputy Secretary, GAD	 19/2/2020
4	Shri R. Baruah Under Secretary, GAD	 19/2/2020
5	Hari Ch. Baruah, president	 19/2/2020
6	Bikramjit Chakraborty	 19/2/2020
7	Sanjay Kumar Deka	 19/2/2020
8	Hanindu Kumar	 19/2/2020
9	Jayanta B. Karaithe	 19/2/2020
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