



GOVERNMENT OF ASSAM  
GENERAL ADMINISTRATION DEPARTMENT  
DISPUR, GUWAHATI-6

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Minutes of the Meeting on requirement of alternate accommodation in lieu of Circuit House, Guwahati

Date : 09.12.2020  
Time : 12.00 Noon  
Venue : Office Chamber of Commissioner & Secretary to the Govt. of Assam, General Administration Department, 3rd Floor, C.M. Block, Janata Bhawan, Dispur, Guwahati - 6

Members present : Annexure I

The meeting was chaired by Sri M.S. Manivannan, IAS, Commissioner & Secretary to the Govt. of Assam, General Administration Department.

Commissioner & Secretary welcomed all the members present in the meeting and initiated the discussion on the requirement of alternate accommodation in lieu of Circuit House, Guwahati, after its demolition to construct a "Convention Centre cum State Guest House".

The Deputy Commissioner, Kamrup Metropolitan district apprised the House on action taken on alternate accommodation in lieu of the Circuit House, to the visitors by the District Administration, Kamrup Metro.

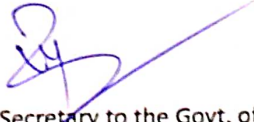
He informed that an Expression of Interest (Eoi) has been floated and in response to the Eoi, certain hotels and guesthouses participated and expressed their interest for providing accommodation at the rates mentioned by them. In the meantime, this process is halted due to the Covid situation.

It is decided that :

1. DC, Kamrup, Metropolitan district is to submit an updated report on the exact requirement of rooms for accommodating guests, VVIPs, etc.,
2. DC, Kamrup, Metropolitan district to ascertain the number of rooms required to accommodate the guests in the selected hotels, as per the earlier trend of flow of guests to Guwahati, and probable number of rooms to be kept ready for accommodation of the sudden visits of guests.
3. DC, Kamrup, Metropolitan district to finalize the hotels / guest houses for accommodation, and also the rates,
4. DC, Kamrup, Metropolitan district to state the financial implication of the rental of the rooms, etc. during the current Financial year and submit the requirement of funds to Government. Along with the proposal DC will also submit a Standard Operating Procedure (SOP) regarding allotment of alternate accommodation to the guests,
5. With the approval of Minister (i/c) of GAD (Hon'ble C.M.), the General Administration Department will move Finance Department for concurrence.

The Commissioner & Secretary summed up the meeting with directions to the DC, Kamrup Metropolitan district to submit the necessary reports on the matter to this Department.

The meeting ended with a vote of thanks from the chair.

  
Commissioner & Secretary to the Govt. of Assam  
General Administration Department

o/c

Memo No:-GAG(B)260/2019/56-A

Dated-Dispur the 14<sup>th</sup> December, 2020

Copy to:-

- (1) The Deputy Commissioner, Kamrup Metropolitan district, Guwahati – 1, for kind information and necessary action.
- (2) Concerned staff of GAD, Govt. of Assam, for uploading the Notification in GAD's official website.

By order etc.,

  
Joint Secretary to the Govt. of Assam,  
General Administration Department

o/c