

MINUTES OF THE MEETING ON PREPARATORY WORKS FOR CENSUS, 2021

Venue : Office chamber of the Secretary, General Administration
Department , Block - A, 2nd Floor

Time : 11.00 AM

Date : 26th April, 2019

Members/ Officers Present

1. Secretary to the Govt. of Assam, General Administration Department
2. Deputy Registrar General, Directorate of Census Operations, Assam
3. Deputy Director, Directorate of Census Operations, Assam.
4. Deputy Secretary to the Govt. of Assam, General Administration Department

A Preparatory meeting on the works for Census, 2021 etc with the officials of Directorate of Census Operations, Guwahati, Assam was held on 26/04/2019. The meeting was chaired by the Secretary, General Administration Department.

At the outset, the Secretary, GAD welcomed all the members present in the meeting and discussed the various issues related to preparatory works of the Census operation -2021.

After threadbare discussion, following decisions were made-

1. A Gazette Notification on the Census -2021 is to be issued by the State Government. **Action : General Administration Department.**
2. A Pre-Test exercise on the census operation will be carried by the Directorate of Census Operation, Assam in municipal wards under Jorhat Municipality Board and in Hailakandi & Lakhimpur Revenue Circle. Directorate of Census Operation, Assam requested the State Government for necessary assistance. **Action : General Administration Department.**
3. The Directorate of Census Operation, Assam is requested to send a formal letter to the State Government on the use of language for scheduled manuals. **Action : Directorate of Census, Assam.**
4. The Directorate of Census Operation, Assam is requested to send a formal letter to the State Government on the vetting of code of directory in Regional language. **Action : Directorate of Census, Assam**
5. The Directorate of Census Operation, Assam is requested to submit the list of Districts who are yet to submit report on the Circular no 1 , 2 & 3 regarding jurisdictional changes for taking follow up action by the GAD. **Action: Directorate of Census operation, Assam.**
6. The notification on the newly created Revenue Circles, ULBs, Sub Divisions and Districts shall have to be submitted to the Directorate of Census operations. **Action: General Administration Department, R&DM Department & Urban Development Department.**
7. The Directorate of Census Operation, Assam requested the State Government to apprise the Deputy Commissioners to keep the Census operation -2021 as one of the agenda in the DDC meetings and to inform the directorate to depute their Officials to remain present in the meeting for discussion on the forthcoming Census operation. **Action: General Administration Department.**

8. On the matter of Utilization Certificate submission /reconciliation, a meeting will be held on 02/5/2019 at 11.30 A.M in the General Administration Department in presence of Directorate officials to sort out the issues pertaining to submission of UCs , surrendered money etc of the Last Census operation. **Action : General Administration Department, Secretariat Administration Department & Directorate of Census, Assam.**

The meeting ended with vote of thanks from the chair.

Sd/-
Secretary to the Govt. of Assam,
General Administration Department

Memo No:-GAG(A) 115/2011/59-A
Copy to:-

Dated-Dispur, the 29th April,2019

1. P.S. to the Commissioner & Secretary, General Administration Department for kind appraisal of the Commissioner & Secretary.
- ✓ 2. The Deputy Registrar General, Directorate of Census Operations, Assam for kind information and necessary action.

By orders etc.,


Deputy Secretary to the Govt. of Assam,
General Administration Department