

GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (NAZARAT) DEPARTMENT

No. S(N) 28/2010/4

Dated Dispur, the 7<sup>th</sup> April, 2010.

OFFICE MEMORANDUM

Sub : Creation of post of a Telephone & Security Assistant with Fixed Pay for retired Chief Secretary and equivalent Rank.

The Governor of Assam after due consideration is pleased to decide that the officers retiring from the post of the Chief Secretary and equivalent rank, who retired from Govt. of Assam and who are permanently settled within the State of Assam, may be provided with the facility of the services of one Telephone & Security Assistant for discharging duties, like attending telephone calls etc. in the residence of the Officers concerned.

The Assistant shall be entitled to a fixed pay of Rs. 4500/- (Rupees four thousand five hundred) only per month. The entitled officers may recommend a suitable person of his/ her choice as the Telephone and security assistant to the Secretariat Administration Department accordingly. The person shall be borne outside the regular cadre of Grade IV staff and the expenditure on this account will be debitable to the Head of Account "2052- SGS-090-Sectt.-403-Deptt. of P&AR 02- wages ( Non-plan) General".

The terms and conditions under which the appointment is to be made as detailed above should be strictly adhered to.

This has the approval of the State Cabinet.

Sd/- P.K. Borthakur,  
Commissioner & Secretary to the Govt. of Assam,  
Secretariat Administration Department