



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

NO. S(E) 35/2018/116

Dated : Dispur, the 12th March, 2020

NOTICE

This is for general information to all concerned Grade-III employees under the establishment of Secretariat Administration (Estt.) Department that applications in the prescribed format annexed herewith are invited, who have completed 10 years/20 years/ 30 years of service as on 31-12-2016, 31-12-2017, 31-12-2018 and 31-12-2019 for verification and scrutinizing eligibility etc for granting financial benefits under MACPS in pursuance of the Finance (PRU) Department's notification No. FPC.12/2017/4, dated 06-07-2017 and Office Memorandum No. PFC 12/2017/pt/15 dated 7th Feb, 2020.

The duly filled application form should reach the undersigned on or before 20-03-2020.

Sd/-

Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Deptt.

Memo NO. S(E) 35/2018/116-A

Dated : Dispur, the 12th March, 2020

Copy for information & necessary action to :-

1. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur, Guwahati – 781006.
2. P.S. to Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur, Guwahati – 781006.
3. All Departments/Establishments
- ✓ 4. sad.assam.gov.in
5. Office Notice Board
6. Office Copy

By order etc.,

Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Department

B.17

(Applications form for granting MACPS benefits)

To

The Under/Deputy/Addl. Secy. to the Govt. of Assam,
Secretariat Administration (Estt.) Department,
Dispur, Guwahati-6.

Sir/Madam,

I have the honour to inform you that the undersigned have already served in the same post i.e. in the post of C.O./Jr.A.A./Sr.A.A. for more than years.

In view of the above, I request you kindly to grant me the financial benefit under MACPS as per Assam Service ROP Rules, 2017.

In this regard service details are furnished below :-

1. Name & Designation of the Govt. Employee :
2. Date of Birthday :
(Self attested photo copy to be enclosed)
3. Date of Joining in the Service :
(photo copy to be enclosed)
4. Total Period service rendered as on 31-12-2016, :
31-12-2017, 31-12-2018, 31-12-2019
to be noted.
5. ACPS/MACPS Benefit already Received :
(order copy to be enclosed).
6. Present place of posting :
7. Valid Contact No./Phone No. :

I also hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my knowledge and belief.

Yours faithfully,

Shri/Smti.

Department/Attached to

Assam Secretariat, Dispur, Guwahati-6