



GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION DEPARTMENT  
(Pay Fixation Cell), DISPUR, GUWAHATI-6

Block-A, 2<sup>nd</sup> Floor, Janata Bhawan, email: [sad.assam@gov.in](mailto:sad.assam@gov.in), website: <https://sad.assam.gov.in>

No. SAE. 174973/22

Dated Dispur, the 16<sup>th</sup> September, 2021

OFFICE ORDER

Smti. Swapnalima Borah, Senior Administrative Assistant of Assam Secretariat, is hereby allowed to draw her annual increment with effect from the date as shown below against her name in the scale of Pay Band-3 of Rs. 22000 -97000/- + Grade Pay of Rs. 9400/- p.m. under Rule 9 & 10 of Assam Services (RoP) Rules, 2017.

Sl. No	Name of incumbent	Existing Basic pay	Effective Date of Annual Increment	Basic Pay after Annual Increment	Date of Next Annual Increment	Basic Pay after Annual Increment
1	2	3	4	5	6	7
1	Smti. Swapnalima Borah	Rs.35740/-	26.08.2020	Rs.36820/-	01.07.2021	Rs.37930/-

*M. B. J. 16/9/2021*

Under Secretary to the Govt. of Assam  
Secretariat Administration Department  
(Pay Fixation Cell)

Dated Dispur, the 16<sup>th</sup> September, 2021

Memo No. SAE.174973/22-A

Copy for information to:

1. The Under Secretary, Secretariat Administration (Accounts) Department (2 Copies) for necessary action. He is also requested to take an undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
2. The Treasury Officer, Dispur Treasury, Guwahati-6.
3. Smti. Swapnalima Borah, Senior Administrative Assistant, Finance (EC-II) Department.

By order etc.,

*M. B. J. 16/9/2021*

Under Secretary to the Govt. of Assam  
Secretariat Administration Department  
(Pay Fixation Cell)

*o/c*