

MINUTES OF THE MEETING HELD WITH THE NOTIFIED VENDORS ON AADHAAR ENROLLMENT

Venue: Conference room of Commissioner & Secretary

Date: 13/11/2019

Time: 03.30PM

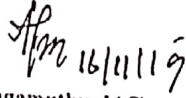
Members / Officers present: At Annexure-A.

The meeting was presided over by Dr. M. Angamuthu, IAS, Commissioner & Secretary, General Administration Department. The Commissioner & Secretary, GAD reviewed the district wise progress of Aadhaar enrolment for the month of September and October, 2019 & also the functioning of all the notified centres, activation status, available infrastructure, deployment of additional machines and manpower by the vendors etc.

After threadbare discussions regarding the progress of Aadhaar implementation made so far in the district wise, the following directions were given -

- The districts are to be grouped into three groups on the basis of their performance in Aadhaar Enrolment i.e. Good, Satisfactory & Poor. The vendors in the districts whose performance are categorised as poor i. M/S Shri Balaji Construction and Pariza Enterprise shall be served with show cause notice forthwith. In case of failure to boost the performance in the next 15 days the continuation of contract agreement will be reviewed and may be terminated without assigning any reason thereof. The Deputy commissioners of the Districts whose performance are categorised as Poor shall review the performance of their notified vendors immediately and to submit immediate centre wise report on their function to the General Administration Department by 20th November, 2019 as per proforma- B issued vide this department letter no GAG(B) 141/2015/ 378 dated 1st October, 2019. (Action : GAD)
- The Commissioner & Secretary, GAD directed the M/S Galaxy scales & Systems Pvt. Limited, Bhawani Marketing Pvt. Limited, CHIMs Services Pvt. Limited, M/S Franco Enterprise, Pariza Enterprise to activate all their Centres by 20th November, 2019 and to ensure further improvement on monthly enrolment. (Action: All Vendors)
- The Assistant Director General, UIDAI was requested to activate the IDs of the centres/ operators etc. as soon as possible on receipt of the request for their activation from the districts.
- The vendors namely M/S Shri Balaji Construction and Pariza Enterprise are to be served with a show cause notice on their poor performance during the month of September and October, 2019. In case of failure to improve their performance, their contract agreement will be terminated and their work will be handed over to other better performing firms / vendors. (Action: GAD)
- The Commissioner & Secretary, GAD directed all vendors to activate all the 1243 centres by 30th November, 2019. The respective DCs of the districts are to submit report to the GA Deptt. on the activation. (Action: All Notified Vendors & All DCs)
- The General Administration Department will publish the list of all notified Aadhaar centres along with the name of respective DCs and Nodal Officer name and contact no in the Newspaper for citizens' convenience. The respective Deputy Commissioners shall also publish individually about the notified Aadhaar Centres of their respective district in the widely circulated Newspaper. (Action: GAD & All DCs)
- The General Administration Department will again take up the matter of outstanding payment in connection with the services provided during Biometric Enrolment Exercise (BME) by the vendors with the Home & Political Department, Assam. (Action: GAD)
- Instructions are to be issued again to all the Deputy Commissioners to enrol qualified and trained verifiers in their Aadhaar Enrolment process. A checklist regarding the process of verification including the type of documents allowed, data to be entered/approved etc. is to be prepared by UIDAI and the same to be circulated amongst the Deputy Commissioners so as to ensure regular standardized training of the verifiers. (Action: All DCs & Asstt. Director General, UIDAI)
- The performance of M/S Franco Enterprises, Bhawani Marketing Pvt. Ltd. & Galaxy Scales & Systems Pvt. Ltd. in their respective districts was appreciated. The approval to run camp mode Aadhaar enrolment centres in Dima Hasao is to be given on receipt of proposal from the concerned Deputy Commissioner subject to the condition that the number of approved centres in the district remains the same.
- The Deputy Commissioners of the district are requested to assess the requirement of the translocation of the Aadhaar centres in their district and to do the needful arrangement with intimation to the GA Deptt. Subject to the condition that the number of approved centres in the district remains the same. (Action : All DCS)
- The next review meeting has been scheduled for the 1st week of December, 2019 to review the performances of the vendors / firms in their respective districts. (Action: GAD)

The meeting ended with a vote of thanks from the chair.


(Dr. M. Angamuthu, IAS)
Commissioner & Secretary to the Govt. of Assam,
General Administration Department

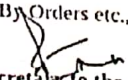
Memo No. GAG(B).345/2019/9-A

Copy to-

Dated, Dispur the 13th November, 2019

1. S.O to the Chief Secretary, Assam, Dispur, Guwahati-06, for kind information of the Chief Secretary.
2. P.S to the Principal Secretary to Chief Minister, Assam, Dispur, Guwahati-06, for kind information.
3. P.S. to the Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati-06, for kind information of the Commissioner & Secretary.
4. Shri G.D. Laskar, ACS, Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati-06, for kind information.
5. All the Deputy Commissioners for their kind information.
6. The Deputy Director General, UIDAI, Regional Office, Guwahati-06, for kind information.
7. The Assistant Director General, UIDAI, Regional Office, Guwahati-06, for kind information.
8. All the firms / vendors for their information.

By Orders etc.,


Deputy Secretary to the Govt. of Assam,
General Administration Department

o/c

(9-A)

ANNEXURE-A

Members Present

Sl. No.	Name / Designation
1	The Commissioner & Secretary to the Govt. of Assam, General Administration Department
2	The Secretary to the Govt. of Assam, General Administration Department
3	The Deputy Secretary to the Govt. of Assam, General Administration Department
4	The Assistant Director General, UIDAI, Guwahati, (Piyush Chetia)
5	Rohit Sharma (Franco Enterprises) Process Head
6	Abdur Rauf, (Bhawani Marketing Pvt. Ltd.)
7	Rabilal Uddin (Pariza Enterprises)
8	Dildar Hussain (CIIMS Services Pvt. Ltd.)
9	Moktadur Rahman (CIIMS Services Pvt. Ltd.)
10	Galaxy Scales & Systems Pvt. Ltd.
11	Devadeep Kallita, PM, UIDA, RO, Ghy.

o/k