



**GOVERNMENT OF ASSAM,  
GENERAL ADMINISTRATION (SECRETARIAT PAY FIXATION CELL) DEPARTMENT**

Block-A, 2<sup>nd</sup> Floor, Janata Bhawan, Dispur :: Guwahati-6, email: [sad.assam@gov.in](mailto:sad.assam@gov.in), website: [gad.assam.gov.in](http://gad.assam.gov.in)

No. G.A.(SAE). 671413/27

Dated Dispur, the 10<sup>th</sup> July,2025

**OFFICE ORDER**

In pursuance of G.A. (Sectt. Gazetted Cell) Department's Office Order No.GA(SAE)/227178/240 dated 24-06-2025, pay of the following Stenographer Grade I of Assam Secretariat, on their promotion to the post of Special Officer(Stenography), is initially fixed with effect from the date of their respective joining as Special Officer(Stenography) and re-fixed as on 01.07.2025 in the scale of Pay Band (PB-4) + Grade Pay Rs.30,000-1,10,000/- + Rs.14,500/- p.m. on the basis of their last basic pay drawn in the lower post of Stenographer Grade I in the scale of Pay Band (PB-4) + Grade Pay Rs.30,000-1,10,000/- + Rs.13,300/- p.m. as opted under Rule 11 Note (1) of Assam Services (ROP) Rules, 2017 as shown below:

\*\*\*Date of next annual increment is on: 01.07.2026

Sl. No	Name of incumbents	Last Basic Pay drawn in the lower post of Stenographer Grade-I in the Pay Band (PB-4) + Grade Pay Rs.30,000-1,10,000/- + Rs.13,300/- p.m.	Date of joining	Difference of Grade Pay (Rs.)	Initial Fixation (Col. 3 + Col. 6) (Rs.)	Amount equal to one increment on lower post (3% of Col. 3) (Rs.)	3% increment on account of promotion [3% of (Col.3+Col.7)] (Rs.)	Pay after re-fixation as on 01.07.2025 (Col.3+Col.6+Col. 7+Col.8) (Rs.)
1	2	3	4	6	5	7	8	9
1	Sri Radha Kt. Sinha	62900	25-06-2025	1200	64100	1890	1950	67940
2	Smti Punu Deka (L)	74260	25-06-2025	1200	75460	2230	2300	79990
3	Sri Bhaba Kt. Gogoi	70260	25-06-2025	1200	71460	2110	2180	75750
4	Sri Prasanta Kr. Sen	62900	25-06-2025	1200	64100	1890	1950	67940
5	Smti Supta Choudhury Deb	66470	25-06-2025	1200	67670	2000	2060	71730
6	Sri Rajibuddin Ahmed	83070	25-06-2025	1200	84270	2500	2570	89340
7	Sri Rupak Kr Nath	66470	25-06-2025	1200	67670	2000	2060	71730
8	Sri Nahid Islam	66470	25-06-2025	1200	67670	2000	2060	71730
9	Smti Boby Roy Choudhury	66470	25-06-2025	1200	67670	2000	2060	71730
10	Sri Saiyed Ahmed Barbhuiya	50560	25-06-2025	1200	51760	1520	1570	54850
11	Sri Mrinal Kr. Gogoi	68350	25-06-2025	1200	69550	2060	2120	73730

Joint Secretary to the Govt. of Assam  
General Administration Department  
(Secretariat Pay Fixation Cell)

Dated Dispur, the 10<sup>th</sup> July,2025

Memo No. G.A.(SAE). 671413/27-A

Copy for information and necessary action to:

1. The Under Secretary, G.A. (Secretariat Accounts) Department for information and necessary action (2 copies). He is also requested to take an undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
2. The Treasury Officer, Dispur Treasury, Guwahati-6.
3. The PWD (Bill Branch) / Water Resources Department / Irrigation Department / Election Department / Chief Minister's Secretariat for information and necessary action.
4. Persons concerned.
5. Office Copy.

By Order etc.,  
*e-signed*

Joint Secretary to the Govt. of Assam  
General Administration Department  
(Secretariat Pay Fixation Cell)