



**GOVERNMENT OF ASSAM**  
**GENERAL ADMINISTRATION (SECRETARIAT GAZETTED CELL) DEPARTMENT**  
 Block-A, 2<sup>nd</sup> Floor, Janata Bhawan, Dispur, Guwahati – 6, email: sad.gc.pfc@gmail.com,  
 website: https://gad.assam.gov.in

No.GA(SAE).416038/14

Dated Dispur, 02-03-2024

**OFFICE ORDER**

In pursuance of Office Order eCF No.236326/100 dated 08-11-2023, the pay of Smti Gitamoni Gogoi, Senior Grade Computer Operator of Assam Secretariat on her promotion from the post of Computer Operator, is fixed straightway w.e.f. the date of her joining as Senior Grade Computer Operator in the scale of Pay Band-2 of Rs.14000–70000/- and Grade Pay of Rs. 7400/- p.m. based on her last basic pay drawn in the lower post of Computer Operator in the scale of Pay Band-2 of Rs.14000–70000/- and Grade Pay of Rs.6200/- p.m. as per Rule 11(1) of Assam Services (ROP) Rules, 2017, as shown below against her name.

Sl. No.	Name of incumbent	Last Basic Pay drawn in the lower post of Computer Operator (in Rs.)	Date of Joining as Senior Grade Computer Operator	Amount equal to one increment (3% of col.3) (in Rs.)	Difference of Grade Pay (in Rs.)	Pay after straightway fixation in the post of Senior Grade Computer Operator (Col.3+Col.5+Col.6) (in Rs.)	Date of next increment
1	2	3	4	5	6	7	8
1	Smti Gitamoni Gogoi	23450	20.11.2023	710	1200	25360	01.07.2024

Deputy Secretary to the Govt. of Assam  
 General Administration Department  
 (Secretariat Gazetted Cell)

Memo No.GA(SAE).416038/14-A

Dated Dispur, 02-03-2024

Copy to:

1. The Deputy secretary to the Govt. of Assam. General Administration Department (Secretariat Accounts) Department for information and necessary action (2 copies). He is requested to take an undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
2. The Treasury Officer, Dispur Treasury, Guwahati-06.
3. The PWD (Bill Branch)/Water Resources Department/Irrigation Department/Election Department/Chief Minister's Secretariat Department for information and necessary action (2 copies). They are requested to take an undertaking to the effect that if any

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excess payment is made due to this fixation of pay if and when detected will be recovered.

4. Person concerned.

By order etc.,  
( e-signed)

Deputy Secretary to the Govt. of Assam  
General Administration Department  
(Secretariat Gazetted Cell)

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