



GOVERNMENT OF ASSAM

GENERAL ADMINISTRATION (SECRETARIAT GAZETTED CELL/PAY FIXATION CELL) DEPARTMENT

Block-A, 2nd Floor, Janata Bhawan, Dispur, Guwahati – 781006, website: gad.assam.gov.in

No. G.A(SAE).744130/6

Dated Dispur, 20th January 2026

OFFICE ORDER

In pursuance of Office Order eCF No.713128/15 dated 30-12-2025, the pay of 2 nos. of **Roneo Mechanic cum Operator (RMCO)** of Assam Secretariat on their promotion from the post of **Roneo Machine Operator (R.M.O)**, is fixed straightway w.e.f. the date of their joining as **Roneo Mechanic cum Operator (RMCO)** in the scale of Pay Band-2 of Rs.14000-70000/- and Grade Pay of Rs. 5,600/- p.m. based on their last basic pay drawn in the lower post of **Roneo Machine Operator (R.M.O)**, in the scale of Pay Band-2 of Rs. 14000-70000/- and Grade Pay of Rs.5,200/- p.m as per Rule 11(1) of Assam Service (ROP) Rules,2017, as shown below against their name.

Sl. No.	Name of Incumbent	Last Basic Pay drawn in the lower post of R.M.O in the Pay Band (PB-2) + Grade Pay of Rs. 14000-70000 + Rs.5,200 p.m (in Rs.)	Date of joining as R.M.C. O	Amount equal to 3% of Last Basic Pay (in Rs.)	Difference of Grade Pay (in Rs.)	Pay fixed as RMCO Straightway in the Pay Band (PB-2) + Grade Pay of Rs. 14000-70000 + Rs.5,600 p.m. (in Rs.)	Date of next Increment
1	2	3	4	5	6	7	8
1	Shri Surendra Sarma	40360	30.12.2025	1220	400	41980	01.07.2026
2	Shri Patit Paban Dutta	40360	03.01.2026	1220	400	41980	01.07.2026

Joint Secretary to the Govt. of Assam
General Administration Department

Dated Dispur, 20th January 2026

Memo No. G.A(SAE). 744130/6-A

Copy to:-

- The Deputy Secretary to the Govt. of Assam. G.A. (Sectt Accounts) Department for information and necessary action (2 copies). He is also requested to take an undertaking to the effect that if any excess payment is made due to this fixation of pay, if and when detected will be recovered.
- The Treasury Officer, Dispur Treasury, Guwahati-6.
- Person concerned.

By Order etc.,

e-signed

Joint Secretary to the Govt. of Assam
General Administration Department