



**GOVERNMENT OF ASSAM  
GENERAL ADMINISTRATION DEPARTMENT  
DISPUR::GUWAHATI::6**

No. E-481304/47

Dated: Dispur, 12.11.2025

**NOTICE**

In connection with the announcement of the results of the Recruitment Examination for Grade III and Grade IV posts conducted by the State Level Recruitment Commission for Class III & Class IV Posts, all concerned are hereby informed that the **Document Verification** of candidates selected for appointment under the **General Administration Department**, Assam, shall be conducted as per the schedule provided below.

<b>For Grade III Candidates</b>	<b>For Grade IV Candidates</b>
<b>Date: 15<sup>th</sup> November, 2025</b>	<b>Date: 16<sup>th</sup> November, 2025</b>
<b>Reporting Time: 8:30 AM</b>	<b>Reporting Time: 8:30 AM</b>

**Venue** : **Gana Sewa Bhawan, Assam Secretariat Campus,  
G.S. Road, Dispur, Guwahati – 781006**

The candidates must attend the venue as per schedule mentioned above for Document Verification along with all relevant documents **in original** and a self-attested photocopy set of the following:

- a) Copy of the Online Application;
  - b) Admit Card of the Written Examination;
  - c) HSLC/ Class X Admit Card/ Certificate supporting Date of Birth;
  - d) Academic Qualification Certificate submitted at the time of applying for the post of Class – III/ Class – IV;
  - e) Caste Certificate (if applicable);
  - f) Ex-Servicemen Certificate (if applicable);
  - g) Compute Proficiency Certificate (if applicable);
  - h) Valid Driving License (if applicable);
  - i) Employment Exchange Certificate;
  - j) Aadhar Card/ Passport/ Voter ID Card/ PAN Card for photo identification;
  - k) One recent passport size photograph without spectacles.
- The list of candidates selected for appointment under the **General Administration Department**, Assam shall also be available on the Official Website of General Administration Department (<https://gad.assam.gov.in/>).
  - No TA/ DA shall be admissible for attending the document verification process;
  - **Only the candidates shall be allowed inside the premises of the venue.**

Sd-  
Commissioner & Secretary to the Govt. of Assam,  
General Administration Department,  
Dispur, Assam