



**GOVERNMENT OF ASSAM
GENERAL ADMINISTRATION (SECTT.-ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6**

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, gad.assam.gov.in

eCF No.296344 /8

Dated Dispur, the 22nd May, 2023.

NOTICE

In pursuance to the Govt. communication of the State Level Recruitment Commissions for Class-III and Class-IV Posts vide No.SLRC-G-III/61/Allotment of Deptt./2023, dated 06/05/2023 and No.SLRC-G-IV/Assam/Allotment of Deptt./2023-2024/01/4, dated 04/05/2023, it is for information to all concerned that Document Verification of the candidates selected for the following posts under General Administration Department, Govt. of Assam , Dispur is scheduled as detailed below :-

Sl. No.	Name of Posts	Date	Time	Venue
1	All posts in the Establishment of Divisional Commissioners	31/05/2023	2:00 P.M. Onwards	Gana Sewa Bhawan, Assam Secretariat, Dispur, Guwahati-6
2	All Posts of Director of Archives, Assam			

- The candidates must attend the Document Verification process alongwith the original documents and self attested copy set of the following :-
 - a) Marksheet and Pass Certificate of HSLC, HS and Degree, if applicable.
 - b) HSLC Admit Card.
 - c) Certificate of Diploma in Computer Application, if applicable.
 - d) Caste Certificate, if applicable.
 - e) Employment Exchange Registration Certificate.
 - f) Copy of Online Application.
 - g) Admit Card of Interview, as issued by the respective Commission.
 - h) Identity Proof (Aadhaar Card/PAN Card/Voter ID Card).
 - i) 2 (Two) Passport Size Photographs.
 - j) EWS Certificate, if applicable.
 - k) Driving License, if applicable.
 - l) Notarized affidavit as per format enclosed in the Appointment Order.
 - m) Any other relevant document.
- Venue-wise list of candidates will be available in the official website of General Administration Department (<https://gad.assam.gov.in>)
- For any queries, the candidate may contact helpline no. 0361-2237475.
- Only the candidates shall be allowed inside the venue.

Sd/- Sandita Baruah Bora
Additional Secretary to the Govt. of Assam,
General Administration Department

Contd.

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Memo eCF No. 296344/8-A

Dated Dispur, the 22nd May, 2023.

Copy for information and necessary action to :-

1. The Director, Information and Public Relations, Assam, Dispur. He is requested to take immediate necessary action for publishing of this Notice in local daily Assamese, Bengali and English newspapers. Further, he is requested to forward one copy of each of such Notice to this Department for record.
2. Divisional Commissioners.
3. Director , Directorate of Archives, Dispur, Ghy-6.
4. The P.P.S. to Hon'ble Chief Minister, Assam, Dispur, Guwahati-6.
5. The Secretary, Coordination to Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Principal Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati-6.
7. P.S. to Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati-6.
8. Office copy.

By order, etc.



Additional Secretary to the Govt. of Assam,
General Administration Department