



**GOVERNMENT OF ASSAM  
GENERAL ADMINISTRATION (SECTT. ESTT.) DEPARTMENT  
DISPUR :: GUWAHATI-6.**

**Block-A, Ground Floor, Janata Bhawan, [sad.assam@gov.in](mailto:sad.assam@gov.in), [gad.assam.gov.in](http://gad.assam.gov.in)**

No. 49830/69

Dated Dispur, the ..... July, 2023.

**NOTICE**

Applications are hereby invited as per enclosed prescribed format from the intending A.S.O.s, who are confirmed in the post of Jr.A.A. working in the Assam Secretariat to fill up 1 (one) tenure post of “**Cashier (A)**” in the General Administration (Sectt. Accounts) Department in the scale of pay of Pay Band-3 Rs. 22,000-97000 plus G.P. 9,400/- P.M. plus other allowances as admissible under the Rules. Persons having experience in Account works may be given preference.

The eligible Assistants may submit their applications to the undersigned **on or before 25/07/2023** positively. Applications received after the aforesaid date will not be entertained.

The application form may also be downloaded from the G.A. Deptt.’s official website, [gad.assam.gov.in](http://gad.assam.gov.in).

**Signed by Sandita Baruah  
Bora  
Date: 10-07-2023 15:58:31**

Addl. Secretary to the Govt. of Assam  
General Administration Department

Memo No. 49830/69-A

Dated Dispur, the ..... July, 2023.

Copy to:-

1. Secretary Coordination to Chief Secretary, Assam, Dispur, Ghy-6.
2. P.S. to Principal Secretary to the Hon’ble CM, Assam, Dispur, Ghy-6.
3. All P.S. to Ministers, Assam, Dispur, Ghy-6.
4. All P.S. to Addl. Chief Secretaries/ Principal Secretaries/ Commissioner & Secretaries/ Secretaries to the Govt. of Assam, Dispur, Ghy-6 with a request to bring this to the notice of Sr. Administrative Assistants for their information.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, General Administration Deptt. for kind information of Commissioner & Secretary.
6. The Deputy Secretary to the Govt. of Assam, General Administration (Sectt. Accounts) Department, Dispur, Guwahati-6.
7. All Departments of Assam Secretariat, Dispur, Guwahati-6 with a request to bring this to the notice of Sr. Administrative Assistants for their information.
8. Content manager, G.A.(SE) Deptt.
9. Office copy/ Guard file.

By order etc.

**Signed by Banashree Deka  
Date: 10-07-2023 16:14:41**

Deputy Secretary to the Govt. of Assam  
General Administration Department

I/216074/2023

**APPLICATION FOR THE POST OF 'CASHIER (A)' IN GENERAL  
ADMINISTRATION (SECTT. ACCOUNTS) DEPARTMENT**

1. Name in full :
2. Present Post held :
3. Presently posted at :
4. Date of Birth :
5. Date of joining in Sectt. Service :
6. Period of Service rendered upto 30.06.2023 :  
(indicate the names of the Deptts.)  
(i) As Jr.A.A.  
(ii) As Sr.A.A.
7. Name of post(s) in which confirmed :  
(indicate the no. and date of Office Order)
8. Caste :
9. Qualification :
10. Present Residential Adress :
11. Contact No. :
12. Whether any DP/Court Case drawn/pending :  
Against the applicant or pending at present
13. If answer to 12 above is yes, give details :

I intend to offer myself as candidate for the post of 'Cashier (A)' in General Administration (Sectt. Accounts) Department and the statement furnished above are true to the best of my knowledge and belief. In the event of any of the statement is found to be false, I will be liable to any action as Government may deem fit and proper.

Date :

Signature of the applicant