



**GOVERNMENT OF ASSAM**  
**GENERAL ADMINISTRATION (SECRETARIAT PAY FIXATION CELL) DEPARTMENT**  
 Block-A, 2nd Floor, Janata Bhawan, Dispur, Guwahati-6, website: <https://gad.assam.gov.in>

No. G.A.(SAE).514246/2

Dated Dispur, the 21<sup>st</sup> July, 2025

**OFFICE ORDER**

The following **Dispatch Rider** of Assam Secretariat is allowed to draw his annual increment w.e.f 01.07.2025 in the Scale of Pay Band-2 of Rs. 14,000-70,000/- p.m. and Grade Pay of Rs. 5000/- p.m. under Rule 9 & Rule 10 of the Assam Services (ROP) Rules, 2017 as shown below against his name:

Sl.	Name of Incumbent	Existing Basic Pay (In Rs.)	Date of Increment	Amount equal to One Increment (3% of col1.3) (In Rs.)	Basic Pay after increment (col3+col5) (In Rs.)	Date of next increment
1	2	3	4	5	6	7
1.	Shri Bipul Chandra Patowary.	35780	01.07.2025	1080	36860	01.07.2026

Deputy Secretary to the Govt. of Assam  
 General Administration Department  
 (Secretariat Pay Fixation Cell)

**Memo No. G.A.(SAE). 514246/2-A**

**Dated Dispur, the 21<sup>st</sup> July, 2025**

Copy for information to:

1. The Deputy Secretary to the Govt. of Assam, General Administration (Secretariat Accounts) Department for information and necessary action (2 Copies). He is also to take undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
2. The Treasury Officer, Dispur Treasury, Guwahati-6.
3. Chief Minister's Secretariat / Public Works Department (Bill Branch) / Election Department / Irrigation Department / Water Resource Department etc. They are also requested to take an undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
4. Person Concerned.

By order etc.,

**(e-Signed)**

Deputy Secretary to the Govt. of Assam  
 General Administration Department  
 (Secretariat Pay Fixation Cell)