



GOVERNMENT OF ASSAM

GENERAL ADMINISTRATION (SECRETARIAT PAY FIXATION CELL) DEPARTMENT
Block-A, 2nd Floor, Janata Bhawan, Dispur, Guwahati-6, website: <https://gad.assam.gov.in>

No. G.A.(SAE). 670708/62

Dated Dispur, the 24th September, 2025

OFFICE ORDER

The following Junior Administrative Assistant of Assam Secretariat are allowed to draw their annual increment w.e.f the date of their respective joining in the Scale of Pay Band-2 of Rs. 14,000-70,000/- p.m. and Grade Pay of Rs. 8,700/- p.m. under Rule 9 & Rule 10 of the Assam Services (ROP) Rules, 2017 as shown below against their names:

Sl	Name of Incumbent	Existing Basic Pay (In Rs.)	One Increment @3% (3% of col1.3) (In Rs.)	Date of Increment	Basic Pay after increment (col3+col4) (In Rs.)	Date of next increment
1	2	3	4	5	6	7
1	Smti. Babita Phangcho	28260	850	16.07.2025	29110	01.07.2026
2	Shri Pabitra Barman	36010	1090	14.07.2025	37100	01.07.2026
3	Shri Ujjal Ghosh	24830	750	01.07.2025	25580	01.07.2026

Deputy Secretary to the Govt. of Assam
 General Administration Department
 (Secretariat Pay Fixation Cell)

Memo No. G.A.(SAE). 670708/62-A

Dated Dispur, the 24th September, 2025

Copy for information to:

1. The Deputy Secretary to the Govt. of Assam, General Administration (Secretariat Accounts) Department for information and necessary action (2 Copies). He is also to take undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
2. The Treasury Officer, Dispur Treasury, Guwahati-6.
3. Person Concerned.

By order etc.,

e-Signed

Deputy Secretary to the Govt. of Assam
 General Administration Department
 (Secretariat Pay Fixation Cell)