



GOVERNMENT OF ASSAM

GENERAL ADMINISTRATION (SECRETARIAT PAY FIXATION CELL) DEPARTMENT
Block-A, 2nd Floor, Janata Bhawan, Dispur, Guwahati-6, website: <https://gad.assam.gov.in>

No. G.A.(SAE).511685/47

Dated Dispur, the 23rd September, 2024**OFFICE ORDER**

The following Junior Administrative Assistant of Assam Secretariat are allowed to draw their annual increment w.e.f the date of their respective joining in the Scale of Pay Band-2 of Rs. 14,000-70,000/- p.m. and Grade Pay of Rs. 8,700/- p.m. under Rule 9 & Rule 10 of the Assam Services (ROP) Rules, 2017 as shown below against their names:

| Sl. | Name of Incumbent | Existing Basic Pay (In Rs.) | Amount of one Increment @3% (3% of col.3) (In Rs.) | Effective date of Increment w.e.f. the date of joining | Basic Pay after increment (col.3+col.4) (In Rs.) | Date of next increment |
|-----|----------------------|--------------------------------|--|---|--|------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | Smti. Sabiha Rahman, | 27430 | 830 | 27.08.2024 | 28260 | 01.07.2025 |
| 2 | Smti. Mary Nath | 35330 | 1060 | 16.08.2024 | 36390 | 01.07.2025 |

Deputy Secretary to the Govt. of Assam
General Administration Department
(Secretariat Pay Fixation Cell)

Memo No. G.A.(SAE). 511685/47-A

Dated Dispur, the 23rd September, 2024

Copy for information to:

1. The Deputy Secretary to the Govt. of Assam, General Administration (Secretariat Accounts) Department for information and necessary action (2 Copies). He is also to take undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
2. The Treasury Officer, Dispur Treasury, Guwahati-6.
3. Chief Minister's Secretariat / Public Works Department (Bill Branch) / Election Department / Irrigation Department / Water Resource Department etc. They are also requested to take an undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
4. Person Concerned.

By order etc.,

e-Signed

Deputy Secretary to the Govt. of Assam
General Administration Department
(Secretariat Pay Fixation Cell)